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| CDBG CV HVAC Online System Access Request Form | |
| 1. Access Type: ( ) Local Government ( ) Consultant/Engineer/Architect | |
| 2. Name of user: | |
| 3. Title of user: | 4. Last 4 SSN: |
| 5. Mailing Address: | |
| 6. Email Address: | 7. Telephone Number: |
| 8. Local Government: | |
| 9. DUNS Number of Local Government: | |
| 10. Signature of user: | |
| 11. Date: | |
| 12. Name of local government official (printed): | |
| 13. Title (printed): | |
| 14. Signature of local government official: | |
| 15. Date: | |

INSTRUCTIONS

User Access Form

Item 1: Mark type of user requesting access.

Item 2: Name of user requesting access.

Item 3: Title of user requesting access.

Item 4: Last four digits of social security number of user requesting access.

Item 5: Enter mailing address of user requesting access (P.O. Box or street address, name of city, and zip code plus the four-digit number). (Note: For the four-digit number, please contact your local post office).

Item 6: Email address of user requesting access.

Item 7: Telephone number of user requesting access.

Item 8: Name of local government applying for CDBG CV funds.

Item 9: Enter the DUNS number for the local government. This number must be actively registered in the System for Award Management (SAM.gov).

Item 10: Signature of user (if not local government official) requesting access.

Item 11: Date of user signature.

Item 12: Name of local government official (government employee or elected official).

Item 13: Title of local government official.

Item 14: Signature of local government official.

Item 15: Date of local government official signature.