**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**MINUTES July 8, 2014**

OUACHITA PARISH HEALTH CENTER

1650 DESIARD St, Monroe, LA 71201

COMMUNITY MEETING ROOM

**5:30PM\***

Called to order by Alisa Lear. Quorum was met and prayer was led by Charlie Trimble.

 Persons Present: Joyce Brazzel, Mike Shipp, Charlie Trimble, Terrie Spence, Kathy Waxman, Chuck Halley, Alisa Lear, Melba Sandifer, James Mobley.

Not present: Lakeisha Powell, Leslie Durham, and Dr. Gene Tarver, Dr. E.H. Baker, Anna Toston-Edwards, Thelma Merrells and Lorraine Reed.

**Agenda**. Motion was made by Kathy Waxman and seconded by Joyce Brazzel that the agenda be adopted. Motion passed unanimously.

**Minutes:** . Motion was made by Kathy Waxman and seconded by Terrie Spence that the minutes be adopted. Motion passed unanimously.

**Ownership linkage**. *Recognition of guests.* No guests are present tonight, no surveys or polling of clients to review. Everyone agrees re: importance of community feedback.

**Board Education/ Ends for discussion.**

**Agenda Format Change/Recommendations and Comments.**  Will ask for recommendations and comments in next few meetings.

**Board Training/ Self Education for 2014-2015** Discussion re benefits of self-training, i.e. videos, books, online article, etc. Kathy Waxman was appointed by Alisa Lear to poll board members regarding our needs/issues related to training. We liked having Dr. Sizer’s staff come and talk to us about their programs. Kathy will poll the board members and prepare a report for the next meeting regarding suggestions for upcoming training.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

**ED – Financial Conditions & Activities** The ED report came to us plus snapshots, etc, prior to tonight’s board meeting. Members have had an opportunity to review prior to tonight. Kathy Waxman made a motion seconded by Mike Shipp. Motion was passed unanimously.

**Phase III Recommendations** We passed Phase III. There were some technical comments made and we made those adjustments right away.

BOARD – Agenda Planning for 2014-2015 a review of policy showed that we have the first quarter to complete this review.

**Board Management**

**DELEGATION** – (Items for Decision in August) Discussion re delegation that has occurred previously. For example Mike Ship was delegated to review the By-Laws and has done that and presented to the Board for discussion and review for vote in August. We previously delegated Board Education to Kathy Waxman.

 Global ENDS Statements: Review in August

Treatment of Consumers: We value the feedback of consumers and there is a policy in place to assure equitable treatment of consumers.

**MONITORING**

ED - (no items)

 BOARD- (no items)

**Information Requested by Board**

ByLaws –Meeting Attendance/Simple majority- policy review/recommendation by committee – submitted to Board Members again on July 3, 2014 for August VOTE

Governance Manual – Updated Version available

Joyce Brazzel made a motion seconded by Mike Shipp to go into Executive Session for processing/taking action on information submitted to Board externally.

**EXECUTIVE SESSION**

 Discussion for processing/ taking action on information submitted to Board externally

Adjournment

Next Meeting Scheduled – **August 12, 2014** \* note new meeting time is 5:30PM