**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**July 12, 2016**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order and continued with a quorum. Prayer led by Thelma Merrells.

**Adopt Agenda***:* AMotion by Kathy Waxman and seconded by Lorraine Reed to approve /accept the Agenda with corrections. Motion passed unanimously.

**Adopt Minutes of June 14:**AMotion by Dr. E. H. Baker and seconded by Terri Spence to approve/accept the June Minutes. Motion passed unanimously.

**Board Members present:**

Dr. E. H. Baker, Thelma Merrells, Lorraine Reed, Lakeisha Powell, Melba Sandifer, Yvonne Lewis, Terri Spence, Alisa Lear and Kathy Waxman.

**Absent Board Members:** Mike Shipp and Gina Jones.

**Ownership Linkage-Recognition of Guests**: Laura Nettles with Families Helping Families.

 **Northeast Delta HSA staff members present**: Dr. Monteic Sizer and Delores Harris.

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

1. **Upcoming Events/Community Action:**

NEDHSA is in the process of scheduling a meeting in cooperation with USDA for farmers in Lake Providence area to explore programs USDA has available.

Thelma Merrells reported that the Annual Fun Day and Back to School Event is being held on September 10, 2016 at The New Light Baptist Church @ 1623 South 1st Street in Monroe.

Melba Sandifer reported that she has been in contact with a DHH rep that is interested in providing training in the Monroe area for Social Workers in our region, and she is looking for topic ideas.

1. **GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS –**

**ED – Report Submitted 07/06/16 -**

**Financial Condition and Activities - With** *respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.* A Motion by Alisa Lear and seconded by Thelma Merrells to accept the ED report that this authority has not been exceeded. Motion passed unanimously.

1. **BOARD**

**Board and Strategic Plan – Five** (5) year plan will be discussed at August meeting.

**Governance Style Inspection -** *The board will govern with an emphasis on 1) outward vision rather than internal preoccupation; 2) encouragement of diversity in viewpoints, 3) strategic leadership rather than administrative detail, 4) clear distinction of board and executive director roles, 5) collective rather than individual decisions, 6) future rather than past or present; and 7) proactively rather than reactively.*

There was discussion regarding this information being a part of our September retreat/board education meeting. Everyone agreed that a review of our individual board member responsibilities would be of value to established board members as well as our new board members. Melba will forward information re: board responsibilities to everyone

**Global ENDS Statements review - August**

**BOARD MANAGEMENT**

**Board Development** –Training/retreat is scheduled for September 17, 2016

***Possible topics****:* Board Development agenda, ED and Board evaluation forms revision, Review of Governance video, Governance Manual update review. Members were asked to think of other topics that they would like to discuss at retreat so an Agenda for the day may be created.

**Action on Renewal of Terms for Board Members -** Alisa Lear reported that she has spoken to the Ouachita Council of Governments and she and Kathy Waxman plan to attend their July Meeting on July 25, 2016, to discuss appoint (Nettles) and reappointments (Baker and Merrells).

**Update on New Members appointments and vacancies-**

There are still vacancies for Ouachita Parish, Morehouse, Caldwell, Tensas and Jackson.

**MONITORING**

**Board** -Travel Forms due at each Board Meeting

**ED -**

**Adjourn - *Next Meeting – August 9, 2016 – Ouachita Parish Health Unit – Community Room***