**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Minutes August 11, 2015**

**Ouachita Parish Health Unit – Community Room**

**1650 Desiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting was called to order and a quorum was met. Prayer was led by Thelma Merrells.

**Adopt Agenda***:* AMotion was made by Terri Spence and seconded by Mike Shipp to accept the Agenda. Motion was passed unanimously.

**Adopt Minutes of June 9:**AMotion was made by Kathy Waxman and seconded by Lorraine Reed to accept June Minutes as presented. Motion was passed unanimously.  Board Action for July 11, 2015 was also approved for posting on Boards and Commissions website.

**Board Members present:**

Dr. E. H. Baker, Thelma Merrells, Lorraine Reed, Mike Shipp, Lekeisha Powell, Melba Sandifer,  Terri Spence, Alisa Lear and Kathy Waxman.

**Absent Board Members:** Lenard Chuck Halley, Joyce Brazzel and James Mobley.

**Ownership Linkage-Recognition of Guests**: Laura Nettles, Families Helping Families.

**Northeast Delta HSA staff members**: Dr. Monteic Sizer and Delores Harris

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action/ Changes in Resources:**

Laura Nettles advised the Board of the new Director at Families Helping Families, Stacy Guidry.

Dr. Sizer discussed private investors that own a building in Marion Louisiana have plans for a 74 bed facility. The Hope Centers are currently underutilized, so that maybe an area cut. They are in Bastrop, Lake Providence, Ruston and Monroe. The Union Parish coalition is engaged in helping in substance issues in their community. The same type coalition is being set up in the Ruston area. There is a Coalition run by LACAP in West Carroll, Tensas, Madison and Lake Providence.

A Delta Solution Summit will take place in October 2015 it is being funded by a $5,000.00 grant from Magellan. Also, there will be a multi agency conference at the West Monroe Convention Center August 19th, hosted by Dr. Shelly Jones.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS –**

**ED – Report Submitted 07/07/15 -** A Motion was made by Michael Shipp and seconded by Lorraine Reed to accept the ED report as submitted.

**ED – Report Submitted 08/04/15 -** A Motion was made by Michael Shipp and seconded by Kathy Waxman to accept the ED report as submitted.

**Financial Condition and Activities** – A Motion was made by Kathy Waxman and seconded by Mike Shipp to accept the ED report as documentation that his Executive Limit *(With respect to actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in ENDS policies)* has not been exceeded. Motion was passed unanimously.

**Strategic Plan-Update requested by Board –** Dr. Sizer confirmed that he has ensured NEDHSA comply with all applicable Louisiana State Civil Service Provisions for employment, compensation and benefits. *(With respect to employment, compensation, and benefits to employees, the ED shall not cause or allow jeopardy to fiscal integrity or public image.)* A Motion was made by Kathy Waxman and seconded by Michael Shipp. Motion was passed unanimously.

**Treatment of Consumer –** Consumer Satisfaction surveys are conducted by Corporate Compliance Department. Dr. Sizer will provide the correct date to put in the Governance Manual for inspection by Board.

**BOARD**

**Board and Strategic and Plan:**

NEDHSA strategic plan and the board’s plan are complete ( ATTACHMENT)

**Governance Style Inspection will be** due September 2015. Board members are asked to review a DVD provided by Dr. Sizer.

**Global ENDS Statements**- The board agreed to leave the Global ENDS Statements unchanged. This Motion was made by Kathy Waxman and seconded by Lekeisha Powell.

**Ends Focus of Grants or Contracts –** There are currently no grants or contracts to be reviewed by the Board. Board members are always encouraged to pursue and advise ED of any grants in their respective parishes.

**Executive Director Monthly Report format/info provided -** AMotion was made by Melba Sandifer and seconded by Kathy Waxman to change the format of the ED report. Motion was passed unanimously.  ED continues to address all specific topics as required by the governance manual but to insert no changes in each category if there is no change in that particular category. The board is only concerned about changes from the previous month. September will be a trial on this new format.

**Parish Outreach –** Lekeisha Powell stated that Hope Centers may be underutilized because resource centers historically providing referral and information were known in parishes and still being used. Community board members are asked to reach out to them and visit the resources in their respective parishes and to make it a part of their outreach to recruit new board members.

**Uses for Self-Evaluation Data –** No recommendations at this time but data has been provided to Board Members.

**Board Management (Ongoing) -** $2,000.00 available for board development but no requests at this time for use.

**Board Members Terms/Renewal of Appointments** –Charlie Trimble’s term has expired and he will remain off the board due to illness. Alisa Lear advised the Morehouse Parish Police Jury of this vacancy. James Mobley has spoken of resigning his position on the board. The board now officially consists of 12 members. In pursuing new members, the Board was reminded of the advocate or professional designation to be considered for appointments.

**Performance Self Evaluation Form – ED & Board –** Mike Shipp has submitted a draft for consideration. Lekeisha and Alisa will review and provide to members in September.

**Board Development – (thoughts/suggestions 2015-2016 fiscal years)** None

***MONITORING –***

*Travel Forms for 2015-2016 due Monthly*

***Information Requested by Board –*** Consumer satisfaction dates

Next Meeting – **September 8, 2015 - Ouachita Parish Health Unit – Community Room**