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**Minutes**  
**Board of Regents' Proprietary Schools Advisory**  
**Commission November 10, 2020**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met virtually on Tuesday, November 10, 2020 at 10:04 a.m. Chair Fontenot called the meeting to order, roll was then called, and it was determined that we had a quorum.

**Commission Member Present**

Carmen Million  
Sherrie Despino  
James Dorris  
James Fontenot, Chair  
Jada Lewis  
Mary Lou Potter

**Commission Members Absent**

Melanie Amrhein  
Chris Broadwater

**Staff Members Present**

Courtney Britton  
Chandra Cheatham  
Mighan Johnson  
Jennifer Stevens

**Guests Present**

(See Appendix A)

The first item of business was the approval of the minutes from its meeting of September 16, 2020.

**On motion of Sherrie Despino, seconded by James Dorris, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the September 16, 2020 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was an initial license application from Royal Angels Anointed Hands, LLC, located in Clinton, LA, and represented by the school's owner, Shameka Royal, and RN Coordinator, Julie-Anne Smahaj. Ms. Britton reviewed the materials for the Commission members, informing them that the institution was proposing to offer one program of study for a Certified Nursing Assistant, with 105 clock hours, and a 3-week program, meeting all legal and administrative requirements to be approved for an initial license.

Following further discussion on the physical description of the school and reason behind opening, cohort size and number of cohorts admitted per year, level of education for admittance, student interest in program, price of the course, potential revenue sources for the program and students (i.e. JumpStart Pathways, collaboration with local high schools, grants, funding from community churches/organizations, the Louisiana Office of Student Financial Aid for eligible tuition assistance, scholarship opportunities for students through hospitals/nursing homes with commitments after completion of program), clarification on business plan/model and the importance of an effective business plan with concern for financial stability of the school to fulfill its commitment to the students, and inability to advertise or apply for financial assistance until approval of license from the Board of Regents.

**On motion of James Dorris, seconded by Carmen Million, the Proprietary Schools Advisory Commission recommends (4 approved, 2 opposed) that the Board of Regents approve an initial license for Royal Angels Anointed Hands, LLC in Clinton, Louisiana.**

The next agenda item considered by the Commission was a change of ownership license application from Compass Career College. The school is located in Hammond, Louisiana, and was represented by the institution's co-owner, Kristin Pfeifer. This school offers 4 programs which are approved by the Board of Regents, including: Nurse Aid – 100 clock hours/22 weeks; Medical Billing and Coding – 750 clock hours/30 weeks; Medical Assistant – 750 clock hours/30 weeks; and Pipe Technician – 750 clock hours/30 weeks. In addition<sup>2</sup>, they offer LPN and Cosmetology programs, both

governed by different Boards. Compass Career College had met all the legal and administrative requirements to be approved for a change of ownership.

Further discussion included the process for tuition payments through federal funding (FAFSA, Pell Grants, WIA, and student loans) and the history behind the change of ownership.

**On motion of Mary Lou Potter, seconded by James Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the change of ownership for Compass Career College, located in Hammond, Louisiana.**

The next agenda item considered by the Commission was operating license renewals.

Ms. Britton informed the Commission members that there were twenty-eight (28) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed. Ms. Britton also stated that one school, the Louisiana Dental Center School of Dental Assisting, chose not to renew. Staff is in the process of obtaining student records from the closed school.

**On motion of Sherrie Despino, seconded by Carmen Million, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools.**

License #	School Name	License Date
2136	Academy of Interactive Entertainment	9/22/2010
2175	Acadiana Area Career College-A Div of Blue Cliff College	9/28/2012
2230	Accelerated Dental Assisting Academy - Metairie	9/24/2015
2228	Accelerated Dental Assisting Academy -Houma	9/24/2015
828	Ayers Career College	10/25/1990
976	Becker Professional Education - New Orleans	10/24/1996
2161	Captain School, LLC	9/22/2011
2019	Coastal College - Baton Rouge	9/28/2000
2200	Coastal Truck Driving School of New Orleans	9/25/2014
2066	Delta College Inc. - Slidell Branch	9/23/2004
369	Diesel Driving Academy - Shreveport	10/6/1974
947	Delta College, Inc. - Covington	10/26/1995
2001	Eastern College of Health Vocations	9/23/1985
2307	Joshua Career Institute of Louisiana	9/25/2019
2251	Lafayette Dental Assistant School	9/22/2016
2202	Mia's Medical Academy	9/25/2014
2295	National Aesthetic Laser Institute	9/26/2018
2252	New Orleans Dental Assistant School	9/22/2016

<b>920</b>	<b>Nursing Assistant Network Association (NANA)</b>	<b>10/27/1994</b>
<b>2172</b>	<b>Pelican Chapter, ABC, Inc.</b>	<b>9/27/2012</b>
<b>2173</b>	<b>Pelican Chapter, ABC, Inc.</b>	<b>9/27/2012</b>
<b>2163</b>	<b>Saint Agatha Career School, LLC</b>	<b>9/22/2011</b>
<b>2283</b>	<b>Over Drive Truck Driving School of Louisiana, LLC</b>	<b>9/27/2017</b>
<b>2253</b>	<b>Shreveport Dental Assistant School</b>	<b>9/22/2016</b>
<b>948</b>	<b>Thomas Training and Developmental Center, Inc.</b>	<b>10/26/1995</b>
<b>2256</b>	<b>Unitech Training Academy - Baton Rouge</b>	<b>9/22/2016</b>
<b>2068</b>	<b>Unitech Training Academy - West Monroe</b>	<b>9/23/2004</b>
<b>2284</b>	<b>Woodland Healthcare Training, LLC</b>	<b>9/27/2018</b>

The next item on the agenda was an update on program approvals for the Holmes HeathCare's Medical Assistant program, which changed their clock hours from 230 to 275.5. Ms. Britton reminded the Commission that this was a consent agenda item as it was approved by staff.

Under Other Business, Ms. Britton introduced Patricia Wilton to discuss the transition of Executive Counsel, from Patricia Wilton to Alex Reinboth. Ms. Britton also mentioned the addition of new staff members, Jennifer Stevens and Mighan Johnson. In addition, the Commission meeting dates for 2021 were approved. Ms. Britton stated that in-person meetings could possibly return in January, depending on access to room availability of proper social distancing measures. Last, suggestions were made in regards to improving meeting preparation/procedures moving forward. The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, January 12, 2021, at 10:00 a.m., with location to be determined at a closer time. With there being no further business, the meeting adjourned at 10:49 a.m.

APPENDIX A  
GUESTS

Kristin Pfeifer

Compass Career College

Alex Reinboth

LA Department of Justice

Shameka Royal

Royal Angels Anointed Hands, LLC

Julie-Anne Smahaj

Royal Angels Anointed Hands, LLC

Patricia Wilton

LA Department of Justice