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Minutes
Board of Regents' Proprietary Schools Advisory Commission
July 13, 2021

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met Tuesday, July 13, 2021, at 10:00 am. Chair Fontenot called the meeting to order at 10:00 am. The roll was then called, and a quorum was established.

Commission Member Present

Melanie Amrhein
Chris Broadwater
Sherrie Despino
James Dorris
James Fontenot, Chair
Carmen Million
Mary Lou Potter

Commission Members Absent

Jada Lewis
Randy Plaisance

Staff Members Present

Nancy Beall
Courtney Britton
Randall Brumfield
Chandra Cheatham
Mighan Johnson

Guests Present

(See Appendix

The next item of business was the approval of the minutes from the May 11, 2021, Proprietary Schools Advisory Commission meeting.

On motion of Ms. Despino, seconded by Ms. Million, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the May 11, 2021, Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was the initial license application from Baton Rouge School of Phlebotomy, Baton Rouge, Louisiana. The school was represented by the school's owner, Jessica Shropshire. Ms. Johnson reviewed the materials for the Commission members, informing them that the institution was proposing to offer one (1) program Phlebotomy Tech, 144 clock hours and

12 Weeks. The program met all legal and administrative requirements to be approved for an initial license. The Commission thanked Ms. Shropshire for her patience and commended her on a very thorough and complete application.

Following further discussion included requirement of license, co-hart class size, beginning pay, and students' ability to use the phlebotomy program as a steppingstone to other medical careers.

On Motion of Ms. Amrhein, seconded by Ms. Potter, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the operating license for Baton Rouge School of Phlebotomy, Baton Rouge, Louisiana.

The next agenda item considered by the Commission was the initial license application from DEW Spa Institute, LLC, dba Synergy Massage Institute. The school was represented by the school owner, Ms. Erin Warner. Ms. Johnson reviewed the materials for the Commission members, informing them that the institution was proposing to offer one (1) program: Licensed Massage Therapist, 500 clock hours and 26 Weeks. The program met all legal and administrative requirements to be approved for an initial license.

Following further discussion included background of owner, motivation and inspiration to open the school, shortage of licensed massage therapist, starting pay, number of instructors, facility location for instruction, hours of classes, and preparation of students to take test.

On Motion of Ms. Potter, seconded by Mr. Broadwater, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the operating license for Synergy Massage Institute.

The next agenda item considered by the Commission was a change of ownership application from MedCerts, LLC. The school was represented by the schools' Associate Director, Janea Rudder. Ms. Britton reviewed the materials for the Commission members, informing them that the application met all legal and administrative requirements to be approved for change of ownership due to an LLC purchase, and that the school was licensed in 2020 to offer a Pharmacy Tech Program.

Following further discussion included length of externship, tuition payment plan, no charge for laptops, grants for military personnel, and WIOA Grants.

On Motion of Mr. Dorris, seconded by Mr. Broadwater, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the change of ownership license for MedCerts, LLC, Baton Rouge, Louisiana.

The next agenda item to be considered by the Commission was a change of ownership application from BAR/BRI, Baton Rouge, Louisiana and BAR/BRI, New Orleans, Louisiana.

Ms. Britton informed the Commission that the application for BAR/BRI was being pushed to the September meeting.

The next agenda item considered by the Commission was operating license renewals. There were nineteen (20) schools who submitted renewal applications. Ms. Britton noted one school (Instructors for Life, LLC, #2302), chose not to renew their licenses and turned over student records to staff.

On motion of Ms. Despino, seconded by Ms. Million, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents renew the licenses of the following proprietary schools.

Advance Healthcare Institute, LLC, Prairieville (5/26/2011)

Ben D. Johnson Educational Center, Natchitoches (6/19/2019)

Blue Cliff College, Alexandria (5/25/2006)

CDL Mentors of Baton Rouge Truck Driving School (5/25/2006)

Delta College of Arts & Technology (6/25/1992)

Diesel Driving Academy, Baton Rouge (6/25/1987)

Global Trucking Academy, Marksville (6/29/2016)

Holmes Healthcare Training Center, Corp., New Orleans (6/19/2019)

Integrated Education Services, LLC, Violet (5/23/2018)

Lincoln College of Technology, Nashville, TN (5/22/2003)

Louisiana Institute of Massage Therapy, Lake Charles (5/22/2013)

Med-Advance Training, Prairieville (5/22/2017)

McCann School of Business, Monroe (5/23/2018)

Oak Park School of Dental Assisting, LLC, Lake Charles (5/28/2009)

Operation Spark, New Orleans (6/29/2016)

Ouachita Truck Driving Academy, LLC, Sterlington (5/22/2003)

Petra College, Inc., Hammond (5/27/2015)

Precision Welding Testing & Training, Geismar (5/23/2018)

Remington College, Lafayette (5/26/2011)

Remington College, Shreveport (5/26/2011)

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that staff approved these updates administratively and program approvals were being shared for informational purposes only. No questions were brought forward regarding program approvals.

Other Business

Mr. Fontenot asked Ms. Britton for staff updates. Ms. Britton informed the Commission that there was one single comment on the rule changes and that the Board will vote in August on their approval. The new rules will be printed in the State Register in September. Ms. Britton then discussed the contract with EdVera. She informed the Commission that the contract was partly paid for by Regents and that the remainder will be paid for from the Proprietary and Academic Affairs budgets. Next, Ms. Britton discussed the 2022 meeting dates with the Commission. It was decided a vote on the dates will be taken at the September meeting.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, September 14, 2021, at 10:00 a.m., at the Claiborne Building, Thomas Jefferson Room, 1-136A. With there being no further business, the meeting adjourned at 10:47 a.m.

APPENDIX A
GUESTS

Amanda LaGroue	LA Department of Justice
Jessica Shropshire	Baton Rouge School of Phlebotomy
Erin Warner	Synergy Massage Institute
Janea Rudder	MedCerts, LLC