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**Minutes**

**Board of Regents' Proprietary Schools Advisory Commission  
January 12, 2021**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met virtually on Tuesday, January 12, 2021 at 10:00am. Chair Fontenot called the meeting to order, roll was then called, and it was determined that we had a quorum.

**Commission Members Present**

Carmen Million  
Sherrie Despino  
James Dorris  
James Fontenot, Chair  
Jada Lewis  
Melanie Amrhein  
Chris Broadwater

**Staff Members Present**

Courtney Britton  
Chandra Cheatham  
Mighan Johnson  
Jennifer Stevens  
Randall Brumfield

**Commission Members Absent**

Mary Lou Potter

**Guests Present**

(See Appendix A)

The first item of business was the election of officers for the Commission for 2021. Chair Fontenot reminded the Commission members that state law requires the Commission to elect from its membership a chair and vice-chair annually, and the law does not restrict the number of terms an individual can serve.

Commission member Amrhein nominated Mr. Fontenot as Chair. With there being no other nominations,

**On motion of Ms. Amrhein, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously elected Mr. Fontenot as Chair for 2021.**

Commission member Despino nominated Ms. Amrhein as Vice-Chair. With there being no other nominations,

**On motion of Ms. Despino, seconded by Mr. Fontenot, the Proprietary Schools Advisory Commission unanimously elected Ms. Amrhein as Vice-Chair for 2021.**

The next item of business was approval of the minutes from its meeting of November 10, 2020.

**On motion of Ms. Despino, seconded by Ms. Million, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the November 10, 2020 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was the initial license applications from United Dental Institutes, LLC – Baton Rouge, Lafayette, New Orleans. The schools were represented by the schools' owners, Dr. Thuy and Tuan Nguyen. Ms. Britton reviewed the materials for the Commission members, informing them that the institutions were proposing to offer two (2) programs: (1) Dental Assisting – 80 clock hours/4 weeks and (2) Orthodontics for Dental Assisting – 32 clock hours/2 weeks. Both programs met all legal and administrative requirements to be approved for an initial license for all three locations.

Following further discussion included background and the need for opening of schools, structure of training and preparation, purchase of equipment/partnerships, and outreach and marketing to potential students.

**On motion of Mr. Broadwater, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously voted the Board of Regents approve an initial operating license for United Dental Institutes in Baton Rouge, Lafayette, and New Orleans.**

The next agenda item considered by the Commission was an initial application from Next Level Educational Services, LLC. It is located in LaPlace, Louisiana, and was represented by the institution's owner, Krystal Placide-Taylor. Ms. Johnson reviewed the materials for the Commission members, informing them that this school offers one program, Phlebotomy Technician – 808 clock hours/7 weeks. Next Level Educational Services met all the legal and administrative requirements to be approved for an initial license.

Further discussion included the vision and decision of Ms. Taylor for opening the school, need for the program in the area and its hybrid-structure, after-program assistance with resume preparation, hospital/clinic locations within the area, class size and recruitment, and purchasing of assets.

**On motion of Ms. Amrhein, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve an initial operating license for Next Level Educational Services, LLC, located in LaPlace, Louisiana.**

The next agenda item considered by the Commission was operating license renewals.

Ms. Britton informed the Commission members that there were sixteen (16) schools who submitted renewal applications. Martin International, Inc. of Louisiana did not submit their application on time and staff is following up with next steps for reapplying licensure or collecting student records.

Mr. Broadwater asked about the location of the NASCAR Technical Institute since their physical address was located in North Carolina. Ms. Britton stated that they do not have a physical location in the state; however, Ms. Cheatham further explained that since they have a recruiter in the state, it is considered having a physical presence, and therefore must be licensed.

**On motion of Mr. Broadwater, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents renew the licenses of the following proprietary schools.**

**Academy of Acadiana (12/02/10)**  
**Accelerated Dental Assisting Academy- Hammond (12/10/15)**  
**Accelerated Dental Assisting Academy- Lake Charles (12/11/19)**  
**Advanced Welding School, LLC (12/11/17)**  
**Alexandria Dental Assistant School (12/08/11)**  
**Infinity College, Inc. (12/02/10)**  
**Kingdom Technical College (12/11/2019)**  
**Learning Bridge Career Institute (12/02/10)**  
**Melba Beauty (12/11/19)**  
**NASCAR Technical Institute (12/05/02)**  
**National Driving Academy, Inc. (12/05/96)**  
**New Orleans Culinary and Hospitality Institute, Inc. (12/10/15)**  
**Southeastern Louisiana Technical College (12/11/19)**  
**Southern Security School, Inc. (12/07/16)**  
**Tulsa Welding School (12/07/06)**  
**Unitech Training Academy – Alexandria (12/04/08)**  
**Unitech Training Academy-New Orleans (12/07/2011)**

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that staff approved these updates administratively and program approvals were being shared for informational purposes only. No questions were brought forward regarding program approvals.

Under Other Business, Ms. Britton introduced Amanda LaGroue, who will be joining Mr. Alex Reinboth as an Executive Counsel.

Ms. Britton also notified the Commission that they are approving a temporary modality change policy in relation to the Pandemic/COVID-19, through August 2021. Chair Fontenot asked if a program change needed to be submitted in order to start offering hybrid and online programs? Ms. Britton stated that under the policy, schools would need to notify the BoR and make sure that any of their accrediting bodies or other dual-approval bodies are also aware and approve.

In addition, Ms Britton also informed the Commission that the BoR is exploring upcoming rule changes and updates to Louisiana Code, Title 28 Part III to ensure the code reflects the law and to add language regarding the safe and secure transmission of student-level data. Dr. Randall Brumfield added that the Board of Regents legal team is working on the specifications and noted the opportunity for having all stakeholders and Commission members involved with providing feedback as possibilities are explored.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, March 9, 2021, at 10:00 a.m., with location to be determined at a closer time. With there being no further business, the meeting adjourned at 10:39 a.m.

APPENDIX A  
GUESTS

Dr. Thuy Nguyen	United Dental Institute – Baton Rouge, Lafayette, New Orleans
Dr. Tuan Nguyen	United Dental Institute – Baton Rouge, Lafayette, New Orleans
Krystal Placide-Taylor	Next Level Educational Services, LLC
Alex Reinboth	LA Department of Justice
Amanda LaGroue	LA Department of Justice