

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS  
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001  
 MINUTES OF THE MEETING OF OCTOBER 9 AND 10, 2014

DATE AND PLACE  
 OF MEETING

On October 9, 2014, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

CALL TO ORDER

The meeting was called to order on October 9, 2014, at 2:07 p.m., with Candace Melancon, Vice-Chair presiding.

ROLL CALL

MEMBERS	
M. Kaleem Arshad, M.D.	Present
Brent Campanella, M.D.	Present
Myra Collins, LPN Chairman of the Board	Absent
Roberta Connelley, RN	Present
Kellie Daire, LPN	Absent
Gwendolyn Dunn, LPN	Absent
Barbara Gibbs, RN	Absent
Candace Melancon, LPN Vice-Chair & Secretary/Treasurer	Present
Andrew Morson, M.D.	Present
Albertha Prince, LPN	Absent
Kenison Roy, M.D.	Absent
Mohammad Suleman, M.D.	Absent

STAFF/LEGAL  
 COUNSEL  
 PRESENT

STAFF	
Lynn Ansardi	Present
Nancy McCarthy	Present
Tammy Labit	Present
Julie Prange	Present
Kiana Laugand	Present
Keri Palmer	Present
Kristen Hill	Present
John Becknell	Present

TRAVEL  
 REGULATIONS  
 FOR FY 2014 – 2015

Tammy Labit presented the travel rules and regulations as set forth by the Office of Procurement with the Division of Administration for the fiscal year of 2014 – 2105.

RECESS

The meeting recessed at approximately 4:45 p.m.

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DATE AND PLACE  
 OF MEETING

On October 10, 2014, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 W. Napoleon Ave., Metairie, Louisiana, 70002.

CALL TO ORDER

The meeting was called to order on October 10, 2014, at 10:07a.m., with Myra Collins, Chair presiding.

ROLL CALL

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DRAFT

MEMBERS	
M. Kaleem Arshad, M.D.	Present
Brent Campanella, M.D.	Present
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Present
Kellie Daigre, LPN	Absent
Gwendolyn Dunn, LPN	Absent
Barbara Gibbs, RN	Present
Candace Melancon, LPN Vice-Chair & Secretary/Treasurer	Present
Andrew Morson, M.D.	Present
Albertha Prince, LPN	Absent
Kenison Roy, M.D.	Absent
Mohammad Suleman, M.D.	Present

STAFF/LEGAL  
 COUNSEL  
 PRESENT

STAFF	
Lynn Ansardi	Present
Nancy McCarthy	Present
Tammy Labit	Present
Julie Prange	Present
Kerri Palmer	Present
Kristen Hill	Present
Mary Ann Fassbender	Present
John Becknell	Present
William Becknell	Present

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DECLARATION OF  
QUORUM

The Chair declared that a quorum was present.

MOTION

Myra Collins moved to amend the agenda to go into executive session.

MOTION TO  
ENTER  
EXECUTIVE  
SESSION

Roberta Connelley moved that the board convene in executive session to consider reports related to disciplinary matters against licensees and applicants for licensure and to discuss personnel matters.

SECOND: Melancon

A roll call vote was taken.

YEAS: Arshad, Campanella, Collins, Connelley, Gibbs,

Melancon, Morson, Suleman

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 10:09 a.m.

The board came out of executive session and reconvened in open session at 10:20 a.m.

WELCOME

Roberta Connelley welcomed the audience.

MOTION TO  
ADOPT MINUTES  
OF JUNE 19 AND  
20, 2014 BOARD  
MEETING

Dr. Suleman moved that the minutes of the board meeting of June 19 and 20, 2014, be adopted as printed in the book of reports.

SECOND: Campanella

YEAS: 7

NAYS: 0

ABSTENTIONS: Melancon

The motion passed.

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MOTIONS  
RELATED TO  
DISCIPLINE

Barbara Gibbs moved that in the case of (Rachel Adcock) license number 240614, the Board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be suspended for no less than 2 years with the stipulations as attached to this motion.

SECOND: Connelley  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

Barbara Gibbs moved that in the case of (Monica Hardin) social security number ending with 9090, the Board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant for licensure be made eligible to take the NCLEX-PN, and submit a hearing assessment fee of \$1000.00.

SECOND: Connelley  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

Roberta Connelley moved that in the case of (Oretha Lewis) social security number ending with 3241, the Board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant not be made eligible to take the NCLEX-PN until 2016. Applicant may be made eligible to take the NCLEX-PN in 2016 and upon successful completion of NCLEX-PN, the respondent's license will immediately be placed on probation for 2 years with the stipulations as attached to this motion.

SECOND: Melancon  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

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Barbara Gibbs moved that in the case of (La Stacia Moore) license number 290074, the Board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Melancon  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

Roberta Connelley moved that in the case of (Ren Patterson), social security number ending in 7190, the Board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be made eligible to take the NCLEX-PN and upon successful completion of NCLEX-PN, the respondent's license will be immediately placed on probation for 2 years with the stipulations as attached to this motion.

SECOND: Gibbs  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

Roberta Connelley moved that in the case of (Catherine Pugh), license number 990540, the Board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be suspended for no less than 2 years with the stipulations as attached to this motion.

SECOND: Melancon  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

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Barbara Gibbs moved that in the case of (Lillie Wheat), social security number ending in 2503, the Board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure as a practical nurse in the state of Louisiana and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Melancon  
 YEAS: 8  
 NAYS: 0  
 ABSTENTIONS: 0  
 The motion passed.

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DRAFT

Roberta Connelley moved that the following consent agreements be accepted by the Board without exception:

<b>License # 952580</b>	Judith Barr
<b>License # 880436</b>	Laura Baudin
<b>License # 20142587</b>	Lavacia Bias
<b>License # 250725</b>	Sharon Chapman
<b>License # 860159</b>	Stephanie Dock
<b>License # 200439</b>	Donna Fruge
<b>SS # ending in 9092</b>	Sonya Gray-Davis
<b>License # 230109</b>	Sheree Guidry
<b>License # 260742</b>	Tracy Henry
<b>SS # ending in 1706</b>	Elida Montalvo
<b>SS # ending in 9968</b>	Mishauna Thomas
<b>License # 20100484</b>	Brandi Thompson
<b>SS # ending in 0237</b>	Jessica Williams
<b>SS # ending in 1732</b>	Phyllis Williams
<b>License # 890674</b>	Linda Wright

SECOND: Campanella  
 YEAS: 8  
 NAYS: 0  
 ABSTENTIONS: 0  
 The motion passed.

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Roberta Connelley moved that the consent agreement of (Cindy Le Beouf) license number 860626 be accepted as amended by the board upon agreement by the respondent. If the respondent does not accept the consent as amended, the matter shall be remanded to a hearing.

SECOND: Campanella  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

REPORT OF THE  
COMPLAINEE  
DEPARTMENT

SUMMARY  
REPORTS

Julie Prange presented the summary reports of the compliance department. No action was needed or taken on these matters.

CONSENT ORDERS  
FOR STUDENT  
AND  
ENDORSEMNT  
APPLICANTS

Julie Prange discussed consent orders concerning student applicants applying to take the NCLEX-PN and endorsement applicants applying for licensure to Louisiana. Dr. Campanella suggested that NCLEX-PN exam applicants wait to pay exam fee until approved by the board to avoid additional fees and costs. Dr. Campanella also suggested that board staff implement procedure to notify schools and exam applicants of possible delay in obtaining licensure prior to payments being made.

REPORT OF THE  
ASSOCIATE  
EXECUTIVE  
DIRECTOR

REPORT ON  
NCLEX – PN

Nancy McCarthy presented a written report of all Louisiana writers of the NCLEX-PN from 6/3/2013 to 9/9/2014 along with all first time writers for the years of 2009 – 2014.  
No action was needed or taken.

PROGRAM  
SUMMARY

A summary report and update of programs on initial accreditation, provisional accreditation, and discontinued programs were provided.  
No action was needed or taken.

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PROGRAM(S) ON  
INITIAL  
ACCREDITATION

Programs on initial accreditation include the following:  
Healthcare Training Institute  
Sidney Collier, Delgado Community College

PROGRAM(S) ON  
PROVISIONAL  
ACCREDITATION

Programs on provisional accreditation include the following:  
A&W Healthcare Educators  
Bastrop Campus, LDCC  
Compass Career College  
Evangeline Campus, SLCC  
Lafayette Campus, SLCC  
Natchitoches Campus, NWLTC

PROGRAM(S)  
CITED FOR NON-  
COMPLIANCE OF  
BOARD RULES

At the time of the printing of the book of reports, the following programs had been cited for non-compliance with board rules:  
Acadian Campus, BRCC  
Gulf Area Campus, SLCC  
Lamar Salter Campus, CLTCC

Since the printing of the book of reports, the following program was cited for non-compliance with board rules:  
Dryades YMCA

DISCONTINUED  
PROGRAM(S)

Our Lady of the Lake College in Baton Rouge discontinued there practical nursing program.  
No action was needed or taken.

STATUS OF  
PRACTICAL  
NURSING  
PROGRAMS

Nancy McCarthy presented data summaries for practical nursing programs for fiscal years 2004 through 2014. Also presented was the raw data for the annual report for fiscal year 2014.

MOTION

Roberta Connelley moved that the board approve the annual report as printed in the book of reports and continue the accreditation status of all practical nursing programs.

SECOND: Melancon  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

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REPORT OF THE  
EXECUTIVE  
DIRECTOR

INDEPENDENT  
AUDIT  
STATEMENT

Barbara Gibbs moved that all board members received a copy of the independent auditor's statement for fiscal year 2014 as required.

SECOND: Campanella  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

LOUISIANA  
COMPLIANCE  
QUESTIONNAIRE  
FY 2013 & 2014

Lynn Ansardi presented the Louisiana Compliance Questionnaire's from fiscal year 2013 & fiscal year 2014.

Dr. Campanella moved that the completed questionnaire's from fiscal year 2013 and fiscal year 2014 be adopted by the board as printed in the book of reports.

SECOND: Melancon  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

AMENDMENTS TO  
OPERATING  
BUDGET FY 2015

Lynn Ansardi presented the proposed amendments to the operating budget for fiscal year 2015.

Dr. Suleman moved to approve the proposed amendments to the operating budget for fiscal year 2015 as printed in the book of reports.

SECOND: Campanella  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

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PROPOSED  
BUDGET FY 2016

Lynn Ansardi presented the proposed budget for fiscal year 2016.

Candace Melancon moved to approve the proposed budget for fiscal year 2016 as printed in the book of reports.

SECOND: Connelley  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

LOUISIANA  
HEALTH WORKS  
COMMISSION

Lynn Ansardi gave an oral report regarding the distribution of allocated funds from the Louisiana Health Works Commission for minority PNP programs, simulation development and faculty training, and SLCC tuition reimbursement.  
No action was needed or taken.

ANNUAL  
MEETING OF THE  
NCSBN

Lynn Ansardi presented a report regarding the Nursing Supply and Demand Council focusing their objectives for the upcoming year on job retention strategies and nurses performing to their full scope of practice.  
No action was needed or taken.

ATTORNEY'S  
RESOLUTION

Roberta Connelley moved to adopt the resolution to have Jerry W. Sullivan represent the Louisiana State Board of Practical Nurse Examiners.

SECOND: Suleman  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

Roberta Connelley moved to adopt the resolution to have J. William Becknell, II represent the Louisiana State Board of Practical Nurse Examiners.

SECOND: Campanella  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

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AMENDMENTS TO  
LAC 46:XLVII.  
§937, §939, and  
§1715

Lynn Ansardi presented information regarding the publication of the notice of intent to amend LAC 46:XLVII. §937 in regards to raising the scores on PN entrance test to 12.0 across the board; §939 regarding giving a PN student credit up to three years for courses previously taken; and §1715 regarding increase of approved fees for license by endorsement, renewal of license, and reinstatement of license which has been suspended, or which has lapsed by nonrenewal.

No action was needed or taken on this matter.

PUBLIC COMMENT

Mr. Billy Clark from Delta College gave public comment regarding the proposed changes to LAC 46:XLVII. §937. No action was needed or taken.

FUTURE MEETING  
DATES

The proposed board meeting dates for the next board meeting are March 12 and 13, 2015. Board staff has secured the Jefferson Parish East Bank Library for March 13, 2015. No action was needed or taken on this matter.

MERIT INCREASE  
EXECUTIVE STAFF

Candace Melancon moved that the executive director, Lynn Ansardi, receives a 4% merit increase for this year.

SECOND: Connelley  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

Candace Melancon moved that the associate executive director, Nancy McCarthy, receives a 4% merit increase for this year.

SECOND: Connelley  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

PUBLIC COMMENT

Noel Nesbitt, Coordinator of Delta College of Covington gave public comment regarding the proposed changes to LAC 46:XLVII. §937.

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MOTION TO  
ADJOURN

Dr. Campanella moved that the meeting be adjourned.

SECOND: Connelley

YEAS: 8

NAYS: 0

ABSTENTIONS: 0

The motion passed, and the meeting adjourned at 11:13 a.m.

*M. Collins LPN, Chairwoman*

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Myron Collins, LPN, Chairwoman