

~*Louisiana Historical Records Advisory Board*~

Friday, November 20, 2015

10:00 a.m.

Louisiana State Archives

3851 Essen Lane, Baton Rouge, LA 70809

Louisiana Historical Records Advisory Board

The Mission of the Louisiana Historical Records Advisory Board established by Executive Order MJF 98-31 is to assist in, support, coordinate and advocate for the identification, collection, preservation, management, use and accessibility of records that document all of Louisiana's people, communities, organizations, businesses, and governments. It is the Vision of the LHRAB that the historical records of all Louisiana's people will be identified, collected, preserved, maintained, made available to and used by Louisianians to increase their knowledge of the history and cultures of this diverse state and to ensure their rights.

Carrie Fager, Records Manager Statewide

Jon A. Gegenheimer, Louisiana Clerks of Court Association

Florent Hardy, Jr., Ph.D., State Archives, *Coordinator*

Jacqueline L. Jones, Member at Large

Tara E. Laver, Archivist, LSU, *Assistant Coordinator*

Brian S. Lestage, Louisiana Clerks of Court Association

Emilie "Lee" Leumas, Member at Large

Brenda B. Parsons, Member at Large

Tammy Foster, Louisiana Clerks of Court Association

Michael Wynne, Member at Large

2 VACANT POSITIONS

~AGENDA~

~Welcome~

~Introductions~

~Reports/Updates on Member Activities~

Review of March 11, 2015, Meeting Minutes

~Open Discussion~

2016 Meeting Dates

Planned Brochure

Suggestions for Possible Symposiums/Conferences/Activities for
Archives Month



Tom Schedler
Secretary of State

Florent Hardy, Jr., Ph.D.
State Archivist
LHRAB Coordinator

LHRAB Meeting, Friday, November 20, 2015: DRAFT Minutes (to be approved at the next LHRAB meeting)

Members Present: Dr. Florent Hardy, Jr., Coordinator; members Brian Lestage, Carrie Fager and Jacqueline Jones.

Members Absent: Jon Gegenheimer, Tara Laver, Emilie "Lee" Leumas, Brenda B. Parsons, Tammy Foster and Michael Wynne

It was noted that the LHRAB did not have a quorum; however, the meeting would be held and a brief summary of discussions would be presented at the following LHRAB meeting.

A brief summary of reports from members summarizing activities in their respective areas was held. Topics discussed: an open discussion of records retention scheduling and the participation of the numerous agencies responsible was held; an update on the Louisiana Community and Technical System, specifically accreditation status; the activities of the State Archives, including a handout of the 2015 Archives Month activities held at State Archives.

Member Lestage mentioned that Clerk of Court Tammy Foster was no longer a member of the LHRAB. Dr. Hardy responded that he had not been informed by the Governor's Office of Boards and Commissions; however, he was recently informed by the Governor's Office that V. Faye Phillips and Judith Gentry were no longer member of the Board. Also, with the election of a new governor, we should expect member changes.

Dr. Hardy mentioned that at an earlier meeting this year it was discussed that a tri-fold brochure highlighting the activities of the LHRAB would be prepared; however, there is no mention of this in the 2015 LHRAB meetings. It had been agreed that Members Fager and Leumas were to submit information to Dr. Hardy who would, in turn, prepare the tri-fold. We may consider proceeding with this project in the future.

Dr. Hardy stated that he would work on the 2016 meeting schedule in the early part of next year.

The LHRAB members were invited to attend the FRIENDS of the Louisiana State Archives THANKSGIVING Luncheon.

Meeting was adjourned.

Later: Brian Lestage and Carrie Fager joined the 90 guests at the Luncheon.