

**LOUISIANA STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE OCTOBER 15, 2014 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by J. Harris, Vice President, on Wednesday, October 15, 2014, at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

**Roll Call:** The following Board members were in attendance:  
Jolie Harris, MSN, RN, Vice-President  
Patricia Prechter, ED, MSN, RN, Alternate Officer  
Lucie Agosta, PhD, RNC,  
Laura Bonanno, DNP, CRNA  
Tim Cotita, MSHCE, RN, CDE  
Nancy Davis, MN, RN, NE-BC  
Patricia Johnson, MN, RN, CNA, DNP  
Sue Westbrook, DNS, RN  
Juzar Ali, M.D., Ex-Officio Member  
William LaCorte, M.D., Ex-Officio Member

The following Board member was not in attendance  
Demetrius Porche, DNS, APRN, PhD, FNP, President

The following staff members were in attendance:  
Karen C. Lyon, PhD, APRN, ACNS-BC, NEA-BC, Executive Director  
Patricia Dufrene, MSN, RN, Director of Education and Licensure  
Cynthia York, MSN, RN, CGRN, Director Practice and Credentialing  
Isonel Brown, MS, MBA, Director of Administrative Services  
Jennifer Alleman, MSN, APRN, FNP-BC, Compliance Officer  
E. Wade Shows, JD, Board Attorney  
Suzanne C. Armand, CCR, CVR, Court Reporter

Ms. Harris welcomed students from Fletcher Technical Community College

**Reading of Minutes:**

Dr. Westbrook was appointed for the reading of the minutes.

Dr. Prechter requested that a discussion regarding the effects of graduates defaulting on their student loans in relation to licensure be added to the Agenda.

**Motion:** by L. Bonanno, seconded, to accept the Amended Agenda

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

## **UNFINISHED BUSINESS**

### **NURSING BY-LAWS**

At the June 2014 Board meeting, there was a discussion related to the lack of policies and procedures for the Board, particularly in relation to evaluation of Board performance. In the context of that discussion, staff was asked to investigate the by-laws and their currency. The by-laws were last amended in October 2008. Given that it has been over 6 years since those by-laws were revised, the Executive Director requested that a task force of Board members and staff be appointed to review the by-laws and ensure that they are in compliance with current law and reflect 2014 regulatory practice.

Additionally, Dr. Lyon purchased through Board source better bylaws for non-profit boards. Board members received a copy of these bylaws.

N. Davis, L Bonanno and T. Cotita requested appointment to this Task Force

## **PROPOSED COMPACT REVISIONS**

At the August Board meeting, Dr. Porche requested that the Board begin to move forward with adoption of the NCSBN Nurse Licensure Compact. To facilitate the discussion, Dr. Lyon provided an attachment that summarizes the Compact and changes which were agreed to at the Summer 2014 Executive Officers' Summit.

Board members received the attachment for their review and to offer their opinions on how the Board would like to move forward.

**Motion:** by Dr. Prechter, seconded, to appoint a task force to begin serious discussion regarding adoption of the NCSBN Nurse Compact Licensure

Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

Dr. Porche and Dr. Prechter were appointed for the task force

## **EXCEPTION TO 3331**

At the September 16, 2014 Board Hearing, Board members expressed concern over the current language in LAC 46, Part XLVII, Subpart 2, Chapter 31, Section 3331 related to Delay or Denial of Licensure. The relevant section of the Rules is attached for Board members' review.

Dr. Lyon asked that a task force of Board members and staff be appointed to work on rule changes for Delay/Denial of Licensure

Discussion ensued

Dr. Westbrook stated she would like to chair the task force. Mr. Shows and P. Prechter requested to be assigned to participate in the task force as well as Dr. Porche and Dr. Lyon.

### **NURSE PRACTICE ACT 916**

Dr. Lyon asked for a Motion to define “actively engaged” in nursing for individuals retired from paid nursing positions to include: LSBN service; participation on LSNA or other professional nursing organization committees; volunteer nursing activities at health fairs, schools, senior centers, or other community agencies; nursing consulting activities, either paid or volunteer; and other related activities as defined at the Board’s discretion.

Discussion ensued

**Motion:** by P. Johnson, seconded, to define “actively engaged” in nursing for individuals retired from paid nursing positions to include: LSBN service; participation on LSNA or other professional nursing organization committees; volunteer nursing activities at health fairs, schools, senior centers, or other community agencies; nursing consulting activities, either paid or volunteer; and other related activities as defined at the Board’s discretion.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

### **UPDATE FROM CHAPTER 35 TASK FORCE**

A task force was created by the Louisiana State Board of Nursing in 2013 to revise Chapter 35 and include the educational components of Chapter 45. The Task Force convened for the first time on October 18, 2013, which was a planning meeting, and then subsequent meetings after that.

A WIKI, where documents were uploaded in preparation for review, was developed, along with an action plan. Prior to the December 5, 2013 meeting, staff created a comparison grid of Chapter 35 and Chapter 45 rules and grouped them for 4 sets of discussion topics to be reviewed at the subsequent meetings. At the June 12, 2014 Board Meeting, all topics were discussed, with the exception of Section 4. Feedback was given to staff and a working document of revisions was continued. Additionally, throughout the process, staff researched surveys completed by Louisiana Schools of Nursing and acquired from the NCSBN website. Surveys not meeting the needs of the revision discussions were developed and initiated. The following results were presented to the Chapter 35 Task Force members at subsequent meetings:

December 5, 2013

Section 1, basic information (Introduction, Definitions)  
Approval of Programs (Jurisdiction, Purpose Types and Accreditation Standards)  
Administration/organization/Control (Facilities, Resources, Services)

February 27, 2014

Section 2  
Faculty and faculty Organization  
Student rules (New)  
Student selection and Guidance

April 8, 2014

Section 3  
Curriculum (Curriculum, Program Evaluation, Major Curriculum Changes)  
Clinical (Site selection, Preceptors, Community Based)

June 12, 2014

Section 4  
Program Establishment and Approval (New, Restructure, Continuing, Compliance Records and Reports\*, Termination\*, Out-of-State Clinical\*)

\*Due to time constraints the Task Force was unable to complete the remainder of Sections 4. Therefore it was decided by the Task Force that staff would work with these sections and complete the revisions discussed previously and present draft to Task force prior to the end of the year.

Discussion ensued

Dr. Lyon stated she would prefer they get through December to finish the work and then bring it back to the Board for the February meeting for their approval.

### **EXECUTIVE DIRECTOR EVALUATION**

The Task Force is presently reviewing documents and will have a proposal back to the Board by the December Board meeting.

J. Harris requested to amend the agenda at this time to hear Agenda Item 7, the FY 2014 Financial and Compliance Audit

**Motion:** by P. Prechter, seconded, to amend the Agenda to allow Mr. Randy Martinez to present the FY 2014 Financial and Compliance Audit at this time

Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes;  
J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

### **AGENDA ITEM 7.1** **FY 2014 Financial and Compliance Audit**

Auditor Randy Martinez, with Pinell & Martinez, was present to review LSBN's 2014 audited financial statements for the period ending June 30, 2014.

Mr. Martinez thanked the accounting and administrative personnel of the Board for their assistance in the audit, for not only providing the requested audit documentation in its completeness but also timely.

There were no audit findings in accordance with government auditing standards for years ending June 30, 2014 or June 30, 2013.

Some financial highlights include the Board's revenues increased \$142,061 or 2.33%. The total costs of all programs and services increased by \$366,194 or 6.78% from the prior year. Most of the costs were associated with payroll and increased benefits expense which increased \$451,420 or 4.29% from the prior year. Mr. Martinez reported that the Board is in a strong financial position.

The 2014 Financial and Compliance Audit received an unmodified opinion, also referred to as a "clean opinion." An unmodified opinion is when the auditor concludes that the financial statements are presented fairly, in all material respects, in accordance with Generally Accepted Accounting Principles. No findings were reported.

Board members received a copy of the audit report and were encouraged to go through the report and read the note disclosures.

I. Brown thanked Mr. Martinez for coming.

J. Harris thanked Ms. Brown for her assistance in the audit.

**Motion:** by T. Cotita, seconded, to accept the FY 2014 Financial and Compliance Audit Report

Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes;  
J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

## **EDUCATION/EXAMINATION ISSUES**

### **AGENDA ITEM 1.1**

#### **UNIVERSITY OF SOUTH ALABAMA'S REQUEST FOR MAJOR CURRICULUM CHANGE**

At the August 2013 Board meeting, the Board approved the request of the University of South Alabama to offer graduate clinical experiences in Louisiana through September 14, 2015 with the exception of Adult Gerontology Clinical Nurse Specialist.

Action on the request for re-approval was deferred until submission of evidence of compliance with LSBN faculty qualification requirements for the role and population of Adult Gerontology

Clinical Nurse Specialist.

On July 21, 2014, LSBN staff received the following evidence of compliance requested regarding the Adult Gerontology Clinical Nurse Specialist:

540 clinical hours (MSN, DNP and PMC)  
BSN-DNP requires an additional 500 specialty hours  
Faculty – Helen Taggart endorsed as an RN and an APRN in a CNS role to oversee those students

Additionally, the request included acknowledgement of a minor curriculum change in previously approved roles and populations consisting of renumbering and titling of the Project Planning and Residency courses in the DNP program to reflect the APRN role specialization. The change allows for clearer identification of the APRN role specialization in these courses on the transcripts.

Ms. Dufrene recommended approval.

Discussion ensued.

Ms. Rhodes was available to speak to any questions by Board members.

**Motion:** by P. Prechter, seconded, that the Board approve the request of the University of South Alabama to add the following role and population to the current approval effective until September 14, 2015:

MSN, DNP, PMC:  
Adult Gerontology Clinical Nurse Specialist (AGCNS)

And further, that the Board acknowledge the minor curriculum change of renumbering and titling of DNP Project Planning and Residency

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes;  
N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S.  
Westbrook-yes

Motion Carried

### **AGENDA ITEM 1.2**

#### **DILLARD UNIVERSITY'S UNPLANNED SUBSTANTIVE CHANGE REPORT**

At the February 2014 Board Meeting, Dillard University was placed on conditional approval for failure to meet the 80% benchmark for NCLEX scores, first time testers.

At the August 2014 Board meeting, NCLEX scores were presented and a response was presented by Dillard University Administration. The response included results of Unplanned Substantive Change Report required by ACEN after the conditional approval was granted.

Substantive Change report response reflected the following areas of concern for ACEN:

1. NCLEX pass rates mean for 3 years is 73.5% and therefore they are out of compliance with Standard 6
2. Reduced number of full time faculty
3. Curriculum revisions to be implemented in fall of 2014
4. Systematic Evaluation Plan does not include student learning outcomes and graduate competencies, and there were no specific measures of achievement identified, no specific frequencies of assessment, and a minimum of three year data for each component was not provided
5. The change in Administration Planned Substantive report was not sent per policy #14

A follow-up report from August 17, 2014 was attached. The report stated the following:

1. Currently 8 full time faculty and 9 full time adjunct. No exceptions in their faculty.
2. Curriculum changes were identified in the letter as minor. A CORE course was deleted and a Nursing Course on Informatics was the substitute. No information was provided to LSBN for acknowledgement of a minor change at the time it occurred.
3. Systematic Plan of evaluation has data that cannot be interpreted and trended. Course evaluations were revised to capture the data.

Ms. Dufrene requested that the Board accept the Accreditation Commission for Education in Nursing (ACEN) report submitted by Dillard University related to conditional status with LSBN resulting from noncompliance with LACXLVII.3523.B.

Dr. Prechter inquired as to whether July 17 was the last letter received from ACEN.

Dr. Hutchinson stated they have not submitted their response to the follow-up report. The Board of Commissioners was scheduled to meet in September. They are waiting for the response and will forward the response to Ms. Dufrene when it is received.

Dr. Prechter commented this item will remain on the Agenda until the response is received.

Discussion ensued regarding the Board's concerns and what Dillard has done to address their assessment evaluation.

Ms. Dufrene stated that her recommendation, for completeness, would be that the Board defer acceptance of the Accreditation Commission for Nursing and Education report submitted by Dillard University related to conditional status with LSBN resulting from noncompliance with LACXLVII.3523.B. until the evaluation process with ACEN is complete.

**Motion:** by P. Prechter, seconded, that the Board defer acceptance of the Accreditation Commission for Nursing and Education report submitted by Dillard University related to conditional status with LSBN resulting from noncompliance with LAC46XLVII.3523.B. until the evaluation process with ACEN is complete.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes;  
N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes;  
S. Westbrook-yes

Motion Carried

**AGENDA ITEM 1.3**

**OUR LADY OF THE LAKE COLLEGE'S REQUEST FOR VERIFICATION OF CLOSURE OF ASSOCIATE DEGREE PROGRAM**

Our Lady of the Lake received formal approval by Board to transition from an Associate Degree to a Baccalaureate Degree in 2012. The last cohort completed in August of 2014 but have yet to complete NCLEX. The ASN program was placed on conditional approval at the February Board meeting for non-compliance with NCLEX scores, LACXLVII.3523.B.

On September 3, 2014, LSBN staff received an email with a letter attached requesting verification of graduation of last cohort and official closure notification for submission to ACEN as per ACEN requirement in letter dated February 27, 2014.

Ms. Dufrene recommended that the Board defer action of the request of Our Lady of the Lake College for closure of the Associate Degree Nursing Program until receipt, review and action on program annual report and the 2014 NCLEX scores.

Dr. B. Doyle, Academic Director for Undergraduate Programs of Our Lady of the Lake, was available to answer questions by Board members.

Dr. Prechter requested a verbal report on what they were doing to help the students.

Dr. Doyle reported that with the last graduating cohort, they had stopped doing standardized testing in the program. With the last groups who graduated in May and in August, they reinstated the standardized testing to give them more opportunities to do the computer based tests. ATI program have been offered to any students who were interested as well as the Saunders online review. They are staying in contact with the students and offer continuing remediation should they need help. Students have not taken advantage of the remediation offered.

Discussion ensued.

**Motion:** by Dr. Prechter, seconded, that the Board defer action of the request of Our Lady of the Lake College for closure of the Associate Degree Nursing Program until receipt, review and action on the program annual report and the 2014 NCLEX scores.

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Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes;  
N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes;  
S. Westbrook-yes

Motion Carried

**AGENDA ITEM 1.4**

**UNIVERSITY OF ALABAMA BIRMINGHAM'S REQUEST FOR MAJOR CURRICULUM CHANGE**



At the August 2014 Board meeting, the request was deferred until clarification of clinical hours and submission of evidence of 500 clinical hours in each role.

In collaboration with Ms. Alleman, Ms. Dufrene worked with the University of Alabama at Birmingham (UAB) to ascertain the division of hours in the dual degree WHNP/AGPCNP programs. Board members were provided with a detailed summary.

There was another follow up in October 2014 to discuss the overlapping of the separate competencies and how they are achieved in the curriculum, didactically and clinically.

The dual degree programs have an overlap of 200 hours of clinical that apply to both the Women's Health NP and the Adult Gerontology PCNP programs. However, it isn't clear how these hours are used to meet student learning outcomes in both populations.

There was a separate Adult Gerontology Primary Care Nurse Practitioner clinical experience that is not allowed to count towards Woman's Health Nurse Practitioner requirements, which provide the distinct experiences in Adult Gerontology Primary Care Nurse Practitioner thereby preventing role confusion.

The program faculty verbally reported certification pass rate to be 100% for Adult Gerontology Primary Care Nurse Practitioner portion, with one unsuccessful student in the Woman's Health portion bringing their first time pass rate down to 90%.

Ms. Alleman and Ms. Dufrene met and determined that they felt they did meet the standards and documented how they used those 900 clinical hours. The program was evaluated by staff as meeting criteria.

Ms. Dufrene is requesting that the Board approve the request of the University of Alabama Birmingham to offer graduate clinical experiences in Louisiana for the following role and population through December 14, 2015:

Adult/Gerontology Primary Care with Women's Health Nurse Practitioner

Discussion ensued by Board members regarding clarification of gerontology content and experiences provided in the dual role.

Dr. Lyon requested J. Alleman to speak to any questions by Board members.

J. Alleman came forward to speak to questions by Board members.

Lengthy discussion ensued regarding the gerontology focus and objectives for the University of Alabama Birmingham.

Board members requested clarification and presence of administrators to address concerns.

**Motion:** by P. Prechter, seconded, to defer action and that the University of Alabama Birmingham be at the December Board meeting.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**AGENDA ITEM 1.5**  
**NCLEX PASS RATES 2014 (QUARTERS 1 – 3)**

On October 3, 2014, LSBN staff acquired the Education Program Summary statistics provided for Louisiana nursing education programs regarding NCLEX pass rates for the first three quarters of the 2014 calendar year (January 1, 2014 – September 30, 2014).

The following programs reflect less than 80% pass rate for first time test takers:

1. Dillard University  
26 new testers  
Pass 16 (61.54%)  
Increased from 56.25% on 8/27/14 report
  
2. Grambling State University  
54 new testers  
Pass 41 (75.93%)  
Increased from 67.86% on 8/27/14 report
  
3. McNeese State University- BSN  
142 new testers  
Pass 110 (77.46%)  
Decreased from 77.70% on 8/27/14 report
  
4. Our Lady of the Lake College- ASN  
56 new testers  
Pass 25 (44.64%)  
Increased from 42.86 % on 8/27/14 report
  
5. Southern University Shreveport  
49 new testers  
Pass 37 (75.51%)  
Unchanged since 8/27/14 report
  
6. Southern University Baton Rouge  
96 new testers  
Pass 69 (71.87%)  
Increased from 70.93% on 8/27/14 report

Ms. Dufrene requested acceptance of the report of the NCLEX pass rates for the first through the third quarter of 2014.

Discussion ensued.

**Motion:** by P. Prechter, seconded, that the Board accept the NCLEX pass rate report for the first through third quarters of 2014.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes;  
N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes;  
S. Westbrook-yes

Motion Carried

**AGENDA ITEM 1.6**  
**LOUISIANA COLLEGE'S SCHOOL OF NURSING RESPONSE TO  
NON-COMPLIANCE WITH LAC46XLVII.3517.I**

On March 30, 2012, the Louisiana State Board of Nursing received an application for licensure for Kacee Rae Means. An application for Permission to Enroll in Clinical Courses was never submitted for this applicant to the Louisiana State Board of Nursing. Approval is required to determine compliance with LAC46XLVII.3517.I.

On August 6, 2014, LSBN staff issued a formal letter to Louisiana College School of Nursing regarding non-compliance with LACXLVIII.3517.I. A copy of this response was made available to Board members.

Dr. Sharp was present to speak to Board members' questions regarding their response to the formal letter and the changes being made to correct non-compliance.

Discussion ensued.

**Motion:** by P. Prechter, seconded, that the Board accept the report from Louisiana College demonstrating process and structure changes to correct non-compliance with LAC46XLVII.3517.I.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes;  
J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**AGENDA ITEM 1.7**  
**SOUTHEASTERN LOUISIANA UNIVERSITY'S SCHOOL OF NURSING RESPONSE  
TO NON-COMPLIANCE WITH LAC46XLVII.3517.I**

On October 15, 2013, the Louisiana State Board of Nursing received an application for licensure for Donna Joyce Green. An application for Permission to Enroll in Clinical Nursing Courses was never submitted for this applicant to the Louisiana State Board of Nursing. Approval is required to determine compliance with LAC46XLVII.3517.I.

On August 6, 2014, LSBN staff issued a formal letter to Southeastern Louisiana University School of Nursing regarding non-compliance with LAC46XLVII.3517.I. Response received

August 21, 2014.

Ms. Dufrene requested that the Board accept the report from Southeastern Louisiana University's School of Nursing demonstrating process and structure changes to correct non-compliance with LAC46XLVII.3517.I.

Discussion ensued.

**Motion:** by P. Prechter, seconded, that the Board accept the report from Southeastern Louisiana University's School of Nursing demonstrating process and structure changes to correct non-compliance with LAC46XLVII.3517.I.

Dr. Agosta was recused.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**AGENDA ITEM 1.8**

**SOUTHERN UNIVERSITY BATON ROUGE SCHOOL OF NURSING'S RESPONSE TO NON-COMPLIANCE WITH LAC46XLVII.3517.I**

On March 14, 2012, the Louisiana State Board of Nursing received an application for licensure for Travis Jacole Rami.

On or about April 28, 2009, action was taken on the application submitted for Permission to Enroll in Clinical Nursing Courses. A letter of delay was issued to the applicant and cc'd to Southern University.

On or about September 15, 2009, a second letter of delay was sent and cc'd to Southern University.

On December 16, 2009, a letter was issued notifying the applicant of delay by the Board on December 9, 2009.

On August 6, 2014, LSBN staff issued a formal letter to Southern University School of Nursing regarding non-compliance with LACXLVII.3517.I.

Response was received on August 22, 2014. Copy attached.

Ms. Dufrene recommended acceptance of the report.

Dr. J. Hill, BSN Chair, was present to speak to questions by Board members regarding the matter. Dr. Hill stated this was basically an oversight on her part and a misinterpretation of the rules.

Discussion ensued.

**Motion:** by P. Prechter, seconded, that the Board accept the report from Southern University Baton Rouge's School of Nursing demonstrating process and structure changes to correct non-compliance with LAC46XLVII.3517.I.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes;  
N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes;  
S. Westbrook-yes

Motion Carried

Ms. Dufrene discussed the processes which have been implemented to improve communication between the schools. The schools can now also verify approval of students online.

(Break taken at 10:44 a.m.)

(Board meeting reconvened at 10:57 a.m.)

## **EXECUTIVE DIRECTOR REPORT**

### **AGENDA ITEM 2.1**

#### **WORKGROUP ON MEDICATION SELF-ADMINISTRATION**

Dr. Lyon and Cynthia York have been working with the Department of Health and Hospitals, Health Standards Section, on issues related to delegation of oral/topical medication administration and non-complex tasks to Direct Service Workers (DSWs). They have been reviewing the Certified Medication Attendant Course Guidelines and also a skills competency check list. They felt it was very important that for continued competency to go forward with a competency based assessment.

Board members were provided with the Medication Administration Course Guidelines and edits for their review and approval.

A presentation was given by Terry Cooper, Supervisor of DHH Health Standards Section, Paul Rhorer, Office for Citizens with Developmental Disabilities within DHH who supervises the providers and support coordination agency statewide and Sylvia Melancon, Assistant Director of Training, Office of Citizens with Development Disabilities who serves as a State Office Coordinator for the Certified Medication Attendant Program.

Dr. Malancon reported the first rule change they are proposing would be to change the expiration date of the certificate from the same date for CMAs to an anniversary date. Also, that they go from a one year expiration date to a two year expiration date.

The second change would be the language by way of the recertification requirements. They are proposing a bi-annual requirement of the nine continuing education hours.

They are requesting a change in the language in terms of CMAs that lapse for a period of time without practicing medication administration. They would be required to test and be certified as competent. If they failed the test, they would be required to take the CMA 60 hour course

again.

Ms. Cooper reported that in the past legislative session, the statute was changed that in all rules that are forthcoming, the language will be changed to “intellectual disabilities.”

Dr. Lyon commented that this has been a collaborative work that is represented by other community agencies that meet on a regular basis.

Discussion ensued regarding clarification of these proposed changes

**Motion:** by P. Prechter, seconded, to approve CMA OCDD Medication Administration course guidelines as revised

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

Ms. Cooper stated that a workgroup was formed to address some still unresolved issues surrounding RN delegation of medication administration in non-complex tasks. Providers asked for a clear definition of self-administration of medication and consistent criteria as well as a mechanism to be able to determine who would need a referral to an RN for assessment.

Board members were provided a copy of the assessment of client capacity to self administer medication and determination of the need for non-complex tasks to be performed and criteria.

There was also a section in the assessment that would be utilized if a client needed non-complex tasks performed who would need to be referred to an RN for assessment.

They would like to pilot this tool for a six month period to be able to gather data and to reconvene the workgroup to see if there would be any recommended changes to help better ensure client health and safety.

Discussion ensued

Mr. Rhorer stated that some of the safeguards of the assessment include review and approval by their regional office before the tool is actually used.

Ms. J. Delaney, Executive Director of Independent Living, was present and spoke in support of the recommendations.

Discussion ensued

**Motion:** by L. Agosta, seconded, to approve piloting the self-assessment tool with a select group of providers and support coordinators for six months.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**REPORT OF THE PRESIDENT**

No report received

**REPORT OF THE VICE PRESIDENT**  
**AUGUST 2014 FINANCIAL REPORT**

The Report of the Vice President was attached for Board members' review. (See Agenda Item 7.1)

**Motion:** by P. Prechter, seconded, to approve the August 2014 Financial Report

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**REPORT OF EXECUTIVE DIRECTOR**

Report of the Executive Director was attached for Board members' review

Dr. Lyon asked for a motion to accept the Report of the Executive Director for the August 27, 2014 and the October 15, 2014 Board meetings.

**Motion:** by T. Cotita, seconded, to accept the Report of the Executive Director for the August 27, 2014 and October 15, 2014 meetings.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Johnson-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**PROFESSIONAL DEVELOPMENT**

**AGENDA ITEM 4.1**

**OVERVIEW OF RNP AND CRITERIA FOR TREATMENT FACILITIES; REVIEW OF CRITERIA BY WHICH LICENSES CAN BE DELAYED DUE TO STUDENT LOAN DEFAULT**

A presentation was given by B. McGill regarding the Recovering Nurse Program and treatment facilities.

Dr. Lyon reported to Board members that licensees who are in default of student loans will have their licenses delayed.

C. York reported that they are mandated by law to receive a list of individuals who may be in default on their student loans. LSBN is to prevent those individuals from renewing their

license until they have satisfied with that financial organization some type of financial arrangements to get themselves out of default. Once that happens, they are notified by the financial organization and the block is removed from the individual's ability to be able to renew their license.

(Lunch break taken at 12:19 p.m.)

(Board meeting reconvened 12:58 p.m.)

## **CENTER FOR NURSING**

### **AGENDA ITEM 8.1**

#### **LOUISIANA CENTER FOR NURSING UPDATES**

Dr. Bienemy submitted a brief synopsis of the recent actions of the Louisiana Center for Nursing. The Louisiana Multi-Regional Statewide Nursing Workforce Forecasting Model has been updated with the 2014 Licensure renewal data and regional and statewide forecasts through 2020 for APRNs, RNs and LPNs were disseminated.

The 2014 Statewide Nurse Employer Survey was launched on September 18, 2014. Support has been received from stakeholders across the state such as the the Nursing Supply and Demand Council, the Louisiana State Board of Practical Nurse Examiners, LONE, LSNA, and the Nursing Home Association.

Louisiana Action Coalition (LAC) Funders' packets were distributed to Board members which contain information about the Coalition that is being shared with potential funders across the state such as the Blue Cross Blue Shield of Louisiana Foundation. The Blue Cross Blue Shield Foundation has indicated that they would be interested in providing \$20,000 in matching funds for the LAC SIP II grant.

### **AGENDA ITEM 11.1**

#### **GRAMBLING STATE UNIVERSITY - SHOW CAUSE HEARING**

A Show Cause Order was issued April 3, 2014 and the matter was recessed until the August 2014 Board Meeting as to why Grambling State University School of Nursing's conditional approval should not be terminated and/or why full approval should not be refused, thereby barring Grambling from admitting any further students into its nursing education program.

Show Cause Hearing began at 1:02 p.m.

Present were:

Winston DeCuir, Jr, Attorney for Grambling State University  
Mr. A. Johnson, Associate Vice President for Academic Affairs,  
Grambling State University  
Dr. E. Johnston, President Louisiana NAACP, was present in support of  
Grambling

P. Dufrene was sworn in and testified as to the background of the matter



One Exhibit was entered into evidence labeled Board No. 1

Dr. D. Potter was sworn in and testified on behalf of Grambling

Dr. C. Ward was sworn in and testified on behalf of Grambling

Board deliberated in Open Session

**Motion:** by L. Bonanno, seconded, that the Board accept the Findings of Fact as presented by the Prosecuting Attorney

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Motion:** by L. Bonanno, seconded, that the Board accept the Conclusions of Law as presented by the Prosecuting Attorney

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Motion:** by L. Bonanno, seconded, that the Board adopt the following Board Order:

That Grambling State School of Nursing shall not admit any students into the nursing sequence until the Board has determined that all standards have been met. However, students currently enrolled in the Grambling State University Nursing Education Program may continue to progress.

That Grambling State University provide the Board with updates, NCLEX scores, and/or reports of accreditation visits at any time that they have such scores to determine if an 80% standard has been reached on the NCLEX exam.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Motion:** by P. Prechter, seconded, that the Findings of Fact be amended to read that Mr. Winston DeCuir, Jr., attorney, was present as counsel for Grambling.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**AGENDA ITEM 11.2**  
**LOUISIANA COLLEGE – SHOW CAUSE ORDER**

Show Cause Order filed on September 26, 2014 as to why Louisiana College, School of Nursing’s conditional approval should not be terminated and full approval refused, thereby barring Louisiana College from admitting any further students into its nursing education curriculum.

Hearing began at 2:55 p.m.

Present were:

Dr. Argile Smith, Interim President at Louisiana College  
Dr. Kimberly Sharp, Dean of the School of Nursing and Allied Health  
Dr. Cheryl Clark, Interim Vice President Academic Affairs at Louisiana College  
Mr. Randall Hargis, Vice President Business Affairs, Chief Financial Officer, Interim Vice President

P. Dufrene was sworn in and testified as to the background of the matter

Three (3) exhibits were entered into evidence labeled Board 1 through 3.

Dr. Sharp was sworn in and testified on behalf of Louisiana College

Dr. Smith was sworn in and testified on behalf of Louisiana College

Dr. Clark was sworn in and testified on behalf of Louisiana College

Mr. Hargis was sworn in and testified on behalf of Louisiana College

Board deliberated in Open Session at this time

**Motion:** L. Agosta, seconded, that the Board accept the Conclusions of Law as presented by the Prosecuting Attorney with the deletion of Number 3 and Number 4.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Motion:** by L. Agosta, seconded, that the Board adopt the following Board Order:

That Louisiana College, School of Nursing’s full approval is continued and that they will report to the Board their SACSCOC’s report within 30 days of receipt of the report.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**AGENDA ITEM 11.3**

**FLETCHER TECHNICAL COMMUNITY COLLEGE – SHOW CAUSE HEARING**

A Show Cause Order was filed on September 25, 2014 as to why Fletcher Technical Community College, School of Nursing's conditional approval should not be terminated and/or why full approval should not be refused, thereby barring Fletcher from admitting any further students into its nursing education program.

The hearing began at 3:49 p.m.

Present for Fletcher Community College were:

Dr. Sonia Clark, Dean of Nursing and Allied Health  
Mr. Steve Perrin, Interim Vice President for Academic Affairs

P. Dufrene was sworn in and testified as to the background of the matter

Two (2) exhibits were received into evidence labeled Board Number 1 and 2

S. Perrin was sworn in and testified on behalf of Fletcher Community College

S. Clark was sworn in and testified on behalf of Fletcher Community College

Board deliberated in Open Session at this time

Dr. Westbrook was recused

**Motion:** by N. Davis, seconded, that Fletcher Community College, School of Nursing submit the ACEN report prior to the June 2015 hearing.

Further, that Fletcher Technical Community College, School of Nursing is required to clearly communicate with prospective students and students currently enrolled in Fletcher Technical Community College, School of Nursing that the School of Nursing is not currently accredited by ACEN or any other accrediting body and the implications thereof.

Further, that the Show Cause Order is recessed until Fletcher Technical Community College School of Nursing can produce the ACEN report

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes;  
N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-recused

Motion Carried

**AGENDA ITEM 13.1**

**BOARD HEARING PANEL MEETING - NOVEMBER 2014**

There is a rehearing scheduled in November for a disciplinary matter which was originally heard in July. The attorney in the matter requested that the original five panel members from the July hearing be excluded from the November hearing and a new panel be appointed. Since Dr. Porche, J. Harris and L. Agosta are not available for the November hearing, this leaves only four Board members who will be available: S. Westbrook, P. Johnson, T. Cotita and L. Bonanno. Mr. Shows will contact the counsel to see if the four new Board members are acceptable to hear the case instead of five.

**AGENDA ITEM 13.2**  
**OTHER BUSINESS**

Dr. Lyon reported there was an NCSBN announcement regarding Ebola and nurses refusing to take care of patients.

Dr. Prechter asked for clarification regarding discussing Education issues outside of Board meetings. Mr. Shows stated it would not be advisable to have communications about a formal issue which is before the Board.

**Motion:** by N. Davis, seconded, to go into Executive Session to hear the report on Litigation.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes;  
N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

(The Board went into Executive Session at 4:55 p.m.)

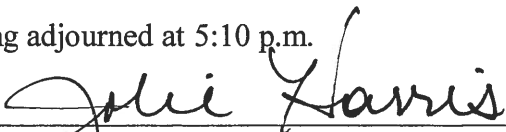
(The Board came out of Executive Session into Open Session at 5:10 p.m.)

**Motion:** by N. Davis, seconded, to adjourn

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

The meeting adjourned at 5:10 p.m.

  
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**JOLIE HARRIS, VICE PRESIDENT**  
**LOUISIANA STATE BOARD OF NURSING**