

**MINUTES OF MEETING OF
THE BOARD OF DIRECTORS OF
LOUISIANA CORRECTIONAL FACILITIES CORPORATION
MONDAY, DECEMBER 14, 2020**

A meeting of the Board of the Louisiana Correctional Facilities Corporation (“LCFC”) was duly called and held on Monday, December 14, 2020 via Zoom Video Conference, pursuant to due notice having been given according to Louisiana Public Meetings Law and Executive Proclamations by Governor John Bel Edwards regarding the COVID-19 State of Emergency.

The following members were present:

Mr. Ted Riser
Mr. Tom C. Bickham, III
Mr. Rhett Covington

The following member was absent:

None

Also present:

Mr. Billy Breland, Maintenance and Corrections Director –
Department of Public Safety & Corrections
Mr. Matt Kern – Jones Walker LLP
Ms. Patti Dunbar – Jones Walker LLP
Mr. John Mayeaux – Sisung Securities

Item 1 – Call to Order and Roll Call

The meeting was called to order by Mr. Riser. Mr. Riser called roll and noted that a quorum was present and that the Board could conduct its business.

Item 2 – Certification of Chairman pursuant to LA R.S. 42:17.1

Attached to the Agenda is a Certification of Chairman pursuant to LA R.S. 42:17.1 which authorizes this meeting to be held by video conference due to the current COVID-19 State of Emergency.

Item 3 - Approval of Minutes of the Board Meeting from May 27, 2020

Motion was made for the approval of minutes from the Board meeting of May 27, 2020 by Mr. Bickham. The Motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

Item 4 - Update on LCFC Finances (review of bank statements)

No Bank of New York representatives were present at the meeting so Mr. Kern stated that he had reviewed the bank statements and that it was all routine activity. He then noted that there was a fairly large balance in the Administrative Expense fund because of the release of the debt service reserve fund for the 2007 Tallulah Bonds which have been paid off. Initially the Division of Administration intended for some of those funds to be used for the Office of Juvenile Justice project but now it looks like those funds will not be used for that project. He then stated that there have been discussions about perhaps contributing these funds towards the LCIW project which could require some legislation. Mr. Bickham asked for clarification on that issue. Mr. Kern stated that we would have to wait to see how the Division of Administration wanted to handle that and whether or not the LCIW project would be financed with LCFC bonds. The balance is approximately \$2.5 million.

Item 5- Update on projects for Department of Public Safety and Corrections

Mr. Breland stated that they have been dealing with the damage from Hurricanes Laura and Delta. There was significant damage at DeQuincy, Allen and Winnfield as well as damage at David Wade, Angola and Dixon. He stated that they have been working with the adjustors and the Office of Risk Management trying to get all of this handled. They have designers onboard through Facility Planning Control performing assessments and putting packages together. He has been informed that some of the packages will be ready by February. There was a lot of fencing damage, rooftop equipment damage as well as roofing damage. Mr. Bickham asked for the status of the juvenile facility and bonding. Mr. Kern stated that originally the plan was to try to close that by the end of 2020 but there were some modifications made to the design so this has been pushed back to February. Mr. Bickham asked if the State Bond Commission did approve the project and Mr. Kern stated that they did.

Item 6 – Approval of legal fees submitted by Jones Walker LLP (JW Invoice No. 1025116 dated April 7, 2020 in the amount of \$1,710.00, No. 1033062 dated June 8, 2020 in the amount of \$4,669.40, No. 1036269 dated July 6, 2020 in the amount of \$810.00, No. 1044987 dated September 14, 2020 in the amount of \$285.00, No. 1048635 dated October 9, 2020 in the amount of \$90.00, and No. 1051813 dated November 9, 2020 in the amount of \$1,534.00)

Motion was made for the approval of legal fees submitted by Jones Walker LLP by Mr. Bickham. The motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

Item 7 – Approval of The Bank of New York Mellon Trust Company Invoice No. 252-2341522 in the amount of \$825.00 for the LCFC Custody Account Administration Fee for the LCFC Custody Account for the period December 1, 2019 to November 30, 2020

Motion was made for the approval of The Bank of New York Mellon Trust Company Invoice No. 252-2341522 by Mr. Covington. The motion was seconded by Mr. Bickham and the Motion passed by unanimous vote.

Item 8 - Transaction of such other business as may properly come before the Board

Mr. Kern stated that there as an additional Jones Walker invoice which became available after the agenda was posted. This is invoice no. 1057057, dated December 11, 2020 in the amount of \$3,012.00. A copy of the invoice has been sent to the board members by email. Motion was made by Mr. Bickham to add this invoice to the agenda. The Motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

Item 8a – Approval of legal fees submitted by Jones Walker LLP (JW Invoice No. 1057057 dated December 11, 2020 in the amount of \$3,012.00)

Motion was made for the approval of these legal fees submitted by Jones Walker LLP by Mr. Bickham. The motion was seconded by Mr. Covington and the Motion passed by unanimous vote.

There was no other business to transact. Motion was made to adjourn by Mr. Covington. The Motion was seconded by Mr. Bickham and the Motion passed by unanimous vote.