

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
NATCHITOCHEs LEVEE AND DRAINAGE DISTRICT  
May 12, 2020  
7:00 p.m.**

BE IT KNOWN that a Regular Meeting of the Board of Commissioners of the Natchitoches Levee and Drainage District was called to order in the Police Jury Meeting Room, Natchitoches Parish Courthouse, Natchitoches, Louisiana, on May 12, 2020, with a quorum being present, and roll was called as follows, to-wit:

Board Members present were:

Karlton Methvin, President/Administrator  
Janet Jones, Secretary  
Rayburn Smith, Member  
Mark Swafford, Member  
Terry Sklar, Member  
Casey Messenger, Member

Absent were:

Doris Rogé, deceased  
Billy Giddens, deceased

Also present were:

Billy Dunn, Maintenance Superintendent  
Jordan Lemoine, EDKO  
Nolan Jones

The regular meeting of the Board of Directors of the Natchitoches Levee & Drainage District was called to order at 7:00 p.m by the President, Karlton Methvin.

The March, 2020 minutes were read and discussed. Following public comment, a Motion was made by Sklar and seconded by Smith to approve the March, 2020 minutes. The Motion passed unanimously.

The March and April, 2020 financial statements were reviewed and discussed. Following public comment, a Motion was made by Smith and seconded by Sklar to approve the March and April, 2020 financial statements. This Motion passed unanimously.

A Motion was made by Sklar, and seconded by Jones to amend the agenda to adopt a policy regarding the appropriate amount to charge for responding to a Public Records Request. Following public comment, the Motion passed unanimously.

Terry Sklar made a second Motion, seconded by Jones, to amend the agenda to authorize Corkern to pay the invoice from MMLH in the amount of \$19,113.00 for work performed on the Lower Cane River project. Following public comment, this Motion passed unanimously.

A Motion was also made by Messenger and seconded by Sklar to amend the agenda to approve sharing of costs for the East Natchitoches drainage project. Following public comment, this Motion passed unanimously.

Billy Dunn, Maintenance Superintendent, advised that the crew was cutting grass and had started cutting at the southern end of the parish. As they cut they are also fixing the crown of the levee where necessary and repairing cow trails, etc.

Mr. Dunn also advised that since our last meeting all structures have been inspected, repaired where necessary, and are in good working order. One of the grates at Hampton Road still needs to be replaced, but can be operated if necessary.

Neither Brad Sticker, nor Jamaricus Torrente, DOTD engineers, were present due to restrictions placed upon their travel by DOTD as a result of the Coronavirus.

In other business, Corkern reminded the Board that their Financial Disclosure Statement was due by May 15, 2020 and it was also necessary that they complete their ethics online training between now and June 30, 2020.

Corkern also advised the Board that he and Methvin had previously attended a meeting with representatives from the City of Natchitoches, Cane River Waterway Commission, and Natchitoches Parish Administration regarding application for a grant to assess the East Natchitoches drainage project. Nick Verrett, City of Natchitoches Engineer, is making application for the grant, which application will have to be accompanied by certain engineering information. Verrett advised that he had talked with Meyer, Meyer, LaCroix & Hixson, and they were working on preparing a proposal for completing the engineering work. Mr. Verrett estimated that the cost of the engineering services would

probably be in the range of \$25,000-\$50,000. During the meeting attended by Methvin and Corkern, each of the entities referenced above indicated that they would seek authority to pay one-fourth of the engineering cost.

A Motion was made by Swafford and seconded by Sklar to agree to pay one-fourth of these costs up to \$50,000, or \$12,500, to be paid by Natchitoches Levee & Drainage District. Following public comment, this Motion passed unanimously.

Corkern then presented the Board with an invoice from Meyer, Meyer, LaCroix & Hixson for engineering services relative to the Campti-Clarence levee involving the sliplining of pipes. Following public comment, a Motion was made by Smith and seconded by Messenger to approve the payment of this invoice and authorize Corkern to issue a check for same. The Motion passed unanimously.

Corkern further advised the Board that an invoice had been received from JPD Construction for Payment No. 1 relative to the work performed on sliplining the pipes on the Campti-Clarence levee. This invoice had been approved and recommended for payment by MMLH. A Motion was made by Smith and seconded by Messenger to approve the payment of the invoice to JPD Construction and authorize Corkern to issue a check for same. Following public comment, this Motion passed unanimously.

Corkern also advised the Board that we owed a remaining payment to MMLH in the amount of \$19,113.00 for engineering services performed relative to the Lower Cane River project. As soon as we are able to provide evidence of this payment to GOHSEP, we will be in line for reimbursement equal to 75% of the total engineering costs. A Motion was made by Sklar and seconded by Jones to approve the payment to MMLH in the amount of \$19,113.00 and to authorize Corkern to issue a check in said amount. Following public comment, this Motion passed unanimously.

President Methvin discussed with the Board a quote he had received from Doggett for a 2020 John Deere Excavator in the amount of \$4,150.49 per month for a 36-month lease allowing 1,000 hours per year use. Terry Sklar had also obtained two quotes for this equipment from Volvo and Scott Equipment. The Volvo Excavator would cost \$3,328.00 per month, including insurance, and the Kobelco Excavator was \$2,794.58 per month. Following further discussion, a Motion was made by Sklar and seconded by

Jones to authorize Corkern to enter into a Lease Agreement with Scott Equipment for the lease of a Kobelco SK210 LC-10 as per the quote dated April 13, 2020. Following public comment, this Motion passed unanimously.

There being no further business to come before the Board a Motion was made by Jones and seconded by Swafford to adjourn. The Motion passed unanimously.

Approved on the 9<sup>th</sup> day of June, 2020, at Natchitoches, Louisiana, at a regularly held meeting.

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**RONALD E. CORKERN, JR.,**  
Attorney/Assistant Secretary