

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

April 27, 2018

Attending:

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson
Lori Roy, MS, RD, LDN, Vice Chairperson
Meghan Kavanaugh, MS, RN, RD, LDN, CDE, Secretary/Treasurer
Margaret Jones, RD, LDN, Board Member/Board Liaison
April Cintron, RD, LDN, Board Member
Stephenie Marshall, MS, RDN, LDN, Board Member**

Absent:

Howard Wetsman, MD, Medical Advisor

Martina Musmeci Salles called the meeting to order and read the board's mission statement at 8:15 a.m. in the Conference Room of the Board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entire meeting.

PUBLIC COMMENTS:

No one was present at the meeting to provide public comments.

AGENDA:

Motion was made by Meghan Kavanaugh, seconded by Lori Roy and unanimously carried, to approve the agenda as amended to add "Correspondence 1. Email dated April 19, 2018 from the Attorney General's Office regarding training" and "3. Renewal Application" in Execution Session.

MINUTES:

1. Meeting of January 12, 2018

Motion was made by Lori Roy, seconded by Meghan Kavanaugh and unanimously carried, to approve the minutes of the January 12, 2018 meeting as presented.

CONFERENCES:

Council on Licensure, Enforcement & Regulation (CLEAR)

1. CLEAR's Annual Educational Conference, September 26-29, 2018

Board members reviewed information regarding CLEAR's Annual Educational Conference.

2. Membership Renewal

Motion was made by Lori Roy, seconded by April Cintron and unanimously carried, to not renew the board's membership at this time.

EXECUTIVE SESSION:

Motion was made by Margaret Jones, seconded by Stephenie Marshall and unanimously carried, to move in to Executive Session at 8:26 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Margaret Jones, seconded by Lori Roy and unanimously carried, to come out of Executive Session at 10:08 a.m. to make the following motions:

1. Review of Pending Complaints

a. Complaint #2018-03

Motion was made by April Cintron, seconded by Margaret Jones and unanimously carried, to dismiss Complaint #2018-03.

b. Complaint #2018-07

Motion was made by Stephenie Marshall, seconded by Lori Roy and unanimously carried, to revise the Consent Agreement and Order to allow monthly screenings until we have a contract with Healthcare Professionals' Foundation of Louisiana and we will follow their recommendations, and continue everything else as previously listed.

c. Complaint #2016-06

Motion was made by April Cintron, seconded by Margaret Jones and unanimously carried, to keep the fines per the original Consent Agreement and Order on a quarterly basis, since the Amended Consent Agreement and Order with monthly payments was not accepted. In the future, non-compliance will result in an immediate suspension, notification to employer, CDR, and the National Practitioner DataBank (NPDB). If payments are not made timely and result in a suspension, the suspension will not be lifted until the next board meeting. Respondent must immediately pay what was owed and then quarterly again starting June 12, 2018.

d. Complaint #2018-04

Motion was made by Lori Roy, seconded by Margaret Jones and unanimously carried, to dismiss Complaint #2018-04.

e. Complaint #2018-05

Motion was made by Margaret Jones, seconded by Meghan Kavanaugh and unanimously carried, to dismiss Complaint #2018-05.

f. Complaint #2018-06

Motion was made by Lori Roy, seconded by April Cintron and unanimously carried, to dismiss Complaint #2018-06.

2. Receipt of New Complaints

a. Complaint #2018-09

Motion was made by Stephenie Marshall, seconded by Margaret Jones and unanimously carried, to have George Papale send a letter to respondent and Ideal Protein Headquarters.

b. Complaint #2018-10

Motion was made by April Cintron, seconded by Margaret Jones and unanimously carried, to send a letter that there is a licensure law with scope and title protection.

3. Renewal Application

Board members discussed an issue that a licensee raised in regards to a physical condition which she felt she had to respond yes to on the renewal application. Board members decided to remove question 3 under other history regarding physical disease or condition from the renewal application.

4. Review of Applications

Motion was made by Margaret Jones, seconded by Meghan Kavanaugh and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Hardy, Vanessa	2872	Gordon, Hope	2876
Scallan, Abigail	2877	Ayres, Amy	2878
Zagorski, Catherine	2879	Jason, Deanna	2880
Ackart, Elizabeth	2881	Pietrogallo, Courtney	2882
Fulmer, LaDana	2883	Fox, Kimberly	2884
Lamy, Katelyn	2885	Ambrose, Kelsey	2886
Passalaqua, Megan	2887	Oar, Lindsay	2888
Tubbs, Lacy	2889		

Motion was made by Meghan Kavanaugh, seconded by Lori Roy and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

White, Natalie	2873	Crowton, Sarah	2874
Darwish, Rafah	2875		

4. Credential Designation

Motion was made by Margaret Jones, seconded by Lori Roy and unanimously carried, to adopt the following Credential Designations as a new policy:

The Board recommends that a **Licensed Dietitian/Nutritionist, who is a Registered Dietitian (RD) or Registered Dietitian Nutritionist (RDN)**, use the following order of listed credentials:

1. Graduate Academic degree (e.g. MS, MPH, M.Ed.)
2. RD or RDN
3. RDN specialty certifications with the Commission on Dietetic Registration (e.g. CSG, CSO, CSP, CSSD, CSR)
4. Licensure Designation (LDN)
5. Other certifications (e.g. CDE, CNS, CCHC, CNSD, etc.)
6. Fellow of the American Dietetic Association and/or Fellow of the Academy of Nutrition and Dietetics (FADA or FAND)

The recommended order of listed credentials for a Licensed Dietitian/Nutritionist who is a Registered Dietitian (RD) or Registered Dietitian Nutritionist (RDN) with the CDR Advanced Practice Certification in Clinical Nutrition is:

Graduate academic degree, RD-AP*, or RDN-AP* specialty certifications with the Commission on Dietetic Registration (e.g. CSG, CSO, CSP, CSSD, CSR), licensure designation, other certifications (e.g. CDR, CNS, etc), Fellow of the American Dietetic Association (FADA).

Proper Use Examples:

Kerry Jones, MPH, RDN, LDN, CCHC, CDE, FADA

E. White, MS, RD-AP, LDN, CNSD, CDR, FAND

Sue Smith, M.Ed., RDN, LDN

WRITTEN OR VERBAL COMMUNICATIONS

When referring to your licensure status in written text or verbally, your license type is Licensed Dietitian/Nutritionist. Your certification status is Registered Dietitian or Registered Dietitian Nutritionist.

For example:

An introduction of a speaker might read: Jane Doe is a Licensed Dietitian/Nutritionist, as well as a Registered Dietitian or Registered Dietitian Nutritionist.

The Board recommends that a **Provisional Licensed Dietitian/Nutritionist** use the following order of listed credentials:

1. Graduate Academic degree (e.g. MS, MPH, M.Ed.)
2. Registered Dietitian Eligible
3. Licensure Designation (Provisional LDN)
4. Other certifications (e.g. CDM, CFPP, etc.)

Proper Use Examples:

**J. Smith, MS, Registered Dietitian Eligible, Provisional LDN
Shannon Doe, MPH, Registered Dietitian Eligible, Provisional LDN, CDM**

WRITTEN OR VERBAL COMMUNICATIONS

When referring to your licensure status in written text or verbally, your license type is Provisional Licensed Dietitian/Nutritionist. Your certification status is Registration Dietitian Eligible.

5. Review Legal Counsel’s Responses on proposed *Rules and Regulations* revisions

Board members reviewed and discussed necessary changes to the proposed rules revisions, based on legal counsel’s recommendations.

6. Louisiana 2018 Regular Legislative Session

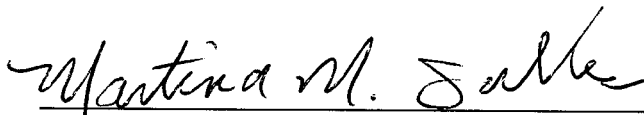

Board members reviewed and discussed bills that may impact the board.

CORRESPONDENCE:

1. Email dated April 19, 2018, from the Attorney General’s office regarding training

Board members reviewed the letter from the Attorney General’s office regarding training opportunities.

Motion was made by Meghan Kavanaugh, seconded by Stephenie Marshall and unanimously carried, to adjourn the meeting at 12:53 p.m.

 <hr/> Martina Musmeci Salles, MPH, RDN, LDN, FAND Chairperson	 <hr/> Meghan Kavanaugh, MS, RN, RD, LDN, CDE Secretary/Treasurer
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