

# **West Calcasieu Port Board Special Meeting Minutes**

September 23, 2021

## **1. Call to Order**

In accordance with JBE 2020-30, the West Calcasieu Port's meeting was held via video/telephone conference for anyone not able to attend in person and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted on June 1, 2020. All other Open Meetings Law requirements have been met.

President Dick Kennison called to order the special meeting of the West Calcasieu Port at approximately 8:30 a.m. on September 23, 2021.

## **2. Roll call**

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison (via video conference call)  
Wilmer Dugas (via telephone call)  
Tim Dougherty (via telephone call)  
Scott Foreman (via telephone call)  
Buddy Reams (via telephone call)

Also present via video conference call were Port Director Lynn Hohensee, Oliver Schrupf, and Darla Perry, and Joanne Coleman was present via telephone call.

## **3. Amendments, additions, and deletions to the proposed agenda**

There were no amendments, additions, or deletions to the proposed agenda.


## **4. Discuss and take action on selection committee recommendation of engineering firm for Hurricane Laura projects – RFQ WCP HL-01**

Darla Perry reported that the selection committee met on September 16 to review the two proposals that were received. After scoring the proposals, Brossette Architects LLC scored 918 and Meyer & Associates scored 1,822. It is the recommendation of the selection committee that a contract be offered to Meyer and Associates, Inc. for the engineering/architect services for the Hurricane Laura projects.

Wilmer Dugas made a motion to accept the committee recommendation and offer a contract to Meyer & Associates, Inc for the engineering/architect services for the Hurricane Laura projects. 2nd by Tim Dougherty. No opposition. Motion carried.

**5. Adjournment**

President Dick Kennison adjourned the meeting at approximately 8:33 a.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary