

West Calcasieu Port Board Meeting Minutes

June 3, 2014

I. Call to order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on June 3, 2014, at the offices West Calcasieu Port, 311 Gross Road, Sulphur, Louisiana.

II. Invocation

Darla Perry led the invocation.

III. Pledge of Allegiance

Pledge led by Dave Aguillard and recited by all board members and guests.

IV. Roll call

President Dick Kennison conducted a roll call. The following persons were present:

- ✓ Dick Kennison
- ✓ Wilmer Dugas
- ✓ Dave Aguillard
- ✓ Tim Dougherty

Board Member Scott Foreman was absent from the meeting.

(Others also present at the meeting were: Lynn Hohensee, Chuck Stutes, Glen James, Darla Perry, Francis Andrepont, Heather Hohensee and Sheila Burton.)

V. Approval of minutes of the May 13, 2014 regular monthly meeting

President Dick Kennison entertained a motion to approve the minutes of the May 13, 2014 regular monthly meeting. Dave Aguillard made a motion to approve the minutes of the May 13, 2014 regular monthly meeting, 2nd by Wilmer Dugas. No opposition. Motion carried.

VI. Amendments, additions and deletions to the proposed agenda

Darla Perry stated she received the state legislative auditor letter to name an auditor for the June 30 West Cal Port audit. Darla said she would propose using McMullen & Mancuso again. President Dick Kennison suggested adding an amendment VI(a) naming McMullen & Mancuso as the auditor to do the June 30 audit for the West Cal Port.

VI(a). President Dick Kennison entertained a motion to name McMullen & Mancuso as the auditors for the June 30 audit. Wilmer Dugas made a motion to name McMullen & Mancuso as the auditors for the June 30 audit, 2nd by Tim Dougherty. No opposition. Motion carried.

VII. Committee Reports

Lynn reported that he had been in touch with Tauber Oil and told them the Port would not begin the 6-month lease until they actually had equipment in place at the port. Lynn said they are in the process of getting their equipment moved.

VIII. Port Director Report

{NOTE: The following report is a copy of the original sent out by Lynn Hohensee.}

Marketing/Business Development –

- A Texas firm that is bringing a fueling operation to the West Calcasieu Port has not set a date to start operations – pending arrival of the fueling barge equipment.
- Lease agreement extension signing activity continues with Orion Marine Group re: the five-year extension of the existing lease agreement.
- The port continues to actively market the Devall Diesel Building to local prospects..
- Work continues on a revised reprint of the West Calcasieu Port brochure. New aerial and land photos will be inserted. Cost of the reprinting will be covered by the SWLA EDA.
- Attended meetings hosted by Seabulk Marine and Moran Shipping.

Port Operations –

- Final operations training for the Devall Towing staff is scheduled and should be one of the final steps prior to having the new barge loading ramp become operational.
- Issues continue to be addressed re:the port's main security gate. Electrical outages which caused problems with the backup battery system have been corrected. Issues with the card readers are being addressed. The port will be seeking a new vendor to provide gate operational maintenance service.

Professional Organizations & Networking –

- The WCP director represented the port at:
 - a. Ports Association of Louisiana monthly board meeting
 - b. Calcasieu Parish Police Jury Finance Committee meeting
 - c. Blessing of the Fleet @ LC Civic Center
 - d. Barge Loading training for the new ramp
 - e. Meeting with First Flight

- f. Attended Hurricane Preparedness meeting w/Congressman Boustany and NOAA
- g. Ad Federation (local chapter) meeting
- h. Conference call with Sen. David Vitter
- i. Dedication of Port/Lake Charles new Security Center
- j. Meet w/Port of Beaumont and City of Beaumont officials
- k. Propeller Club Social
- l. PetroChem meeting
- m. Boys Village board meeting

News Media & Community Relations–

- Ongoing media relations continue through the Lake Charles Ad/Press Club and other networking opportunities.

IX. Announcements/Reports (Legal, Financial, Engineer)

LEGAL: Glen James reported that the 2nd addendum to the lease for F. Miller has been recorded. All parties have signed, and copies have been distributed. Glen also stated he spoke with David Tauber of Tauber Oil; and Mr. Tauber said as soon as he sees a date that they would start work at the port, he would let them know so the lease could begin.

FINANCIAL: Darla Perry gave the financial report. Barge days are still doing very well. Darla said there were 113 barges yesterday in the fleet. Year to date, there are 4,500 barges ahead of last year at the 10-month mark. Cash flow looked negative due to capital outlays. \$114,000 went to the ramp road project; \$23,700 went to the west barge basin project; and \$22,000 went to new monopiles. Darla stated she is still working with FEMA on the audit. FEMA asked the Port to be a part of a test case on a new program called “COI” (Close-Out Incentive) to close out old audits. Darla said she would consider it. The last consultant hired by the State that came over with FEMA told Darla the Port did not receive all of the funds they were entitled to since FEMA didn’t pay the Port for air space on the berm where silt is dumped into the pit. Darla said she will be meeting them Monday to discuss it further.

Darla reported that Interface Security is going to fix the security system where the DVR will work again. She thinks they will need to upgrade the equipment.

President Dick Kennison entertained a motion to accept the financial report as presented to the Board. Wilmer Dugas made a motion to accept the financial report as presented to the Board, 2nd by Dave Aguillard. No opposition. Motion carried.

ENGINEER: Chuck gave the Board a page of the draft Capital Outlay Bill, House Bill No. 2, which passed the House and Senate. Chuck said he wasn’t sure if the Governor had signed it yet. Chuck explained he has the draft version because they have not published the filed document yet. In the middle of the page, for the West Cal Port, Project 586, Chuck told the Board this is the project the Port received money for last year. There is now a Cooperative Endeavor Agreement in place for the project. Since the Port only received a portion of the requested \$1,305,000 last year, the State will give the balance to the Port this year. Chuck said it’s a Priority 1 project, which means it should go through the Bond Commission and it should get formally approved.

For Project 585, there is money in Priority 2 and Priority 5 for additional bulkheading along the Gulf Intracoastal Waterway. Chuck said it is possible the Port will get some bond money for Priority 2 this year. There was further discussion about how the capital outlay projects work and go through the House and Senate.

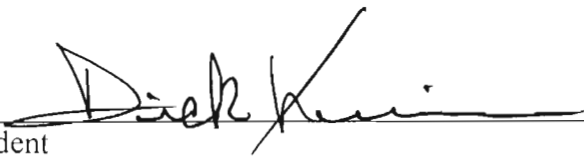
Lynn Hohensee said the other thing he, Chuck and Darla are working on is to submit another request to DOTD for funding to go back in to do maintenance dredging on the west barge basin.

X. Public Comments

There were no public comments.

XI. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:30 p.m.



President



Secretary