

West Calcasieu Port Board Meeting Minutes

7000 Southland Field, Southland Airport, Sulphur, LA 70665
June 1, 2021

1. **Call to order**

In accordance with JBE 2020-30, the West Calcasieu Port's meeting was held via video/telephone conference for anyone not able to attend in person and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted on June 1, 2020. All other Open Meetings Law requirements have been met.

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on June 1, 2021.

2. **Invocation**

Invocation was led by Dick Kennison.

3. **Pledge of Allegiance**

Pledge led by Lynn Hohensee and recited by all board members and guests.

4. **Roll call**

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison
Wilmer Dugas (via telephone call)
Tim Dougherty
Scott Foreman
Buddy Reams

Also present in person at 7000 Southland Field, Southland Airport, were Port Director Lynn Hohensee, Darla Perry, Chuck Stutes, Jackson Schrupf, and Joanne Coleman.

5. **Approval of minutes of the May 4, 2021 regular monthly meeting**

President Dick Kennison entertained a motion to approve the minutes of the May 4, 2021 regular monthly meeting. A motion was made by Scott Foreman to approve the minutes of the May 4, 2021 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

6. **Discuss and approve budget amendment for estimated Hurricane losses**

Darla Perry withdrew this agenda item. No action necessary.

7. Discuss and approve RFPs for two buildings (STAR/Orion)

Darla Perry reported that the specifications for RFPs were received from CSRS.

After a brief discussion, President Dick Kennison entertained a motion to approve RFPs for the STAR and Orion buildings. A motion was made by Tim Dougherty to approve RFPs for the STAR and Orion buildings, 2nd by Scott Foreman. No opposition. Motion carried.

8. Additions/Deletions to the Agenda

The following items were added to the agenda:

1. DOTD resolution for entrance roadway project

President Dick Kennison entertained a motion to add Item 8a. DOTD resolution for entrance roadway project to the agenda. A motion was made by Wilmer Dugas to add Item 8a. DOTD resolution for entrance roadway project to the agenda., 2nd by Tim Dougherty. No opposition. Motion carried.

2. Acceptance of the current accounting policies, with no change

President Dick Kennison entertained a motion to add Item 8b. Acceptance of the board's current accounting policies, with no change. A motion was made by Wilmer Dugas to add Item 8b. Acceptance of the board's current accounting policies, with no change, 2nd by Scott Foreman. No opposition. Motion carried.

8a. DOTD resolution for entrance roadway project

President Dick Kennison read the Resolution for Project Acceptance of State Project No. H.012471(322) to the board.

Hearing no questions or discussion, President Dick Kennison called for a vote to approve the resolution for the entrance roadway project. No opposition. Motion carried.

8b. Acceptance of the current accounting policies, with no change

President Dick Kennison called for a vote to approve acceptance of the current accounting policies, with no change. No opposition. Motion carried.

9. Committee Reports

There were no committee reports given at this time.

10. Port Director Report

Port Director Lynn Hohensee stated that June 3 the US Coast Guard Marine Safety Unit Lake Charles would have a change of command.

He also reported that, although the grounds are extremely wet, they are mowing the grounds ahead of the rain. Mr. will be mowing the slope between the levee and the west barge basin.

The agreement with Genesis Marine has been sent to Terwood Dunn, who will send an acknowledgment of when they will begin the work on the ramp.

Lynn and Darla Perry will be working with General Equipment to update their lease to seven acres with clearly defined terms.

The floor was opened to questions regarding the Port Director Lynn Hohensee's Report. No questions were asked at this time.

11. Announcements/Reports (Legal, Financial, Engineer)

- a. **Legal:** No legal report was given at this time.
- b. **Engineer:** Chuck Stutes reported that the DOTD representatives completed their final inspection of the new entrance road.

Additionally, they have received formal written approval from the DOTD and the Corp Coastal Use Permit from the Department of Natural Resources, so they can move forward on the dredging of the barge basin project once FEMA approval is received.

The EDA project plans should be completed in June so they can be submitted for approval. They do not yet have a Corp permit on this project.

- c. **Financial:** Darla Perry reported that barge days are lagging. They are down to 2,924 in April compared to 4,140 last April. They have questioned several companies and they all report it's just a slow down, but they expect it to pick up.

The Port took in a little over \$89,000, with \$9,700 being grant monies, the rest is lease income. The final payment on the new entrance road was made in April. The cash flow is negative due to capital project payments.

President Dick Kennison entertained a motion to accept the Port Director's report, as well as the Legal, Financial, and Engineer reports presented above. A motion was made by Tim Dougherty to accept the Port Director's report, as well as the Legal, Financial, and Engineer reports presented above, 2nd by Scott Foreman. No opposition. Motion carried.

12. Public Comments

There were no public comments given at this time.

13. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:32 p.m.



President



Secretary