

West Calcasieu Port Board Meeting Minutes

200 Old Ferry Road, Sulphur, Louisiana 70665
May 3, 2022

1. **Call to order**

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on May 3, 2022.

2. **Invocation**

Dick Kennison led the invocation.

3. **Pledge of allegiance**

Lynn Hohensee led the pledge of allegiance.

4. **Roll call**

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison
Wilmer Dugas
Tim Dougherty
Scott Foreman
Buddy Reams

Also present were Port Director Lynn Hohensee, Darla Perry, Oliver Schrupf, Chuck Stutes, and Joanne Coleman.

5. **Approval of minutes of the April 5, 2022 regular monthly**

President Dick Kennison entertained a motion to approve the minutes of the April 5, 2022 regular monthly meeting. A motion was made by Wilmer Dugas to approve the minutes of the April 5, 2022 regular monthly meeting, 2nd by Scott Foreman. No opposition. Motion carried.

6. **Amendments, additions, and deletions to the proposed agenda**

There were no amendments, additions or deletions to the proposed agenda.

7. **Ratify cash match letter for EDA approval**

Darla Perry stated that the EDA asked the port to update the cost on bulkhead, crane pad and dredging. A letter was sent to EDA for approval on April 18.

President Dick Kennison entertained a motion to ratify the cash match letter for EDA approval. A motion was made by Wilmer Dugas to ratify the cash match letter for EDA approval, 2nd by Tim Dougherty. No opposition. Motion carried.

8. Give authority for Board President to sign Yellow House Lease

Lynn Hohensee stated that this will be an amendment to the existing lease adding the Yellow house to the Devall Southern lease for the Green house, one acre, and warehouse and adding \$2,500 to the lease amount.

President Dick Kennison entertained a motion to give authority for the Board President to sign the Yellow House Lease. A motion was made by Wilmer Dugas to give authority for the Board President to sign the Yellow House Lease, 2nd by Scott Foreman. No opposition. Motion carried.

9. Discuss and approve advertising of bids for STAR building repairs upon grant administrator's direction

Chuck Stutes stated that they had to have structural engineer review the building, who then issued a report stating there was no damage to structure. The architect is preparing plans and specs for the bid package. They will need CSRS approval before advertising.

President Dick Kennison entertained a motion to approve advertising of bids for STAR building repairs upon grant administrator's direction. A motion was made by Tim Dougherty to approve advertising of bids for STAR building repairs upon grant administrator's direction, 2nd by Scott Foreman. No opposition. Motion carried

10. Committee Reports

There were no committee reports given at this time.

11. Port Director Report; Announcements/Reports (Legal, Financial, Engineer)

- a. **Port Director:** Port Director Lynn Hohensee reported that the Tenant Committee met and negotiated lease price with Devall Southern and will be added as an addendum to the existing property lease.

Mr. Hohensee stated that he is working with Stream Right of Way to complete the extension needed for them to set up booster station that will move the dredge spoils out from Driftwood LNG construction site out to beneficial use locations.

He is still waiting to hear from Great Lakes if they have any interested setting up a shore-based operation at the port that would possibly include the repaired Orion building and Orion slips. Angelico's work on Orion building is almost complete.

Repair work on the mechanical wastewater system is being addressed. Electrical has been repaired, but he needs an update from Amie Sewer Systems on status of the mechanical system.

Mr. Hohensee reported that they have been working closely with Port Priority team on additional funding due to increased costs. Documents were presented to them last month. They received confirmed that it has passed their litmus tests, which will be additional dollars to help complete waterfront and additional dredging to the east and west.

The Port Director will be speaking at Propeller club next Wednesday in Reeves.

There is a concept being promoted by DOTD on federal level called Container on Barge. There is federal funding out there to use inland waterways for shipping to alleviate some of the stress on roadways. Have to apply by June 17, if interested.

Mr. Hohensee also reported that he will be meeting with CSRS in Baton Rouge. He asked the board to let him know if there's anything else that he needs to address with them.

- b. **Financial:** Darla Perry reported that the Port took in \$75,447. The General Equipment lease line item is for when the rent changed in May 2021.

She also reported they are having difficulty finding underwriting for some of the Port's facilities. Dick suggested the port look into going under the insurance of the State. Lynn will ask about it at Port Association meeting. Oliver: suggested contacting the state office of risk management if they have a policy the Port can buy into.

Additionally, she stated that the Port expended \$21K to Angelico for work on the yellow house and one of the carport covers. She paid First Federal \$110K on the port's loan, leaving one payment remaining to be debt free.

- c. **Legal:** There was no legal report at this time.
- d. **Engineer:** Chuck Stutes reported that the EDA project went up \$1.7M. Lynn talked to Port's Priority Program, who will cover 90% off the additional cost. They are still waiting on final approval from the EDA on the plans.

He also reported that the architect finishing STAR building plans, which will be advertised for bids upon CSRS approval.


After a brief discussion, President Dick Kennison entertained a motion to accept the Port Director, Legal, Engineer, and Financial reports presented above. A motion was made by Wilmer Dugas, 2nd by Tim Dougherty. No opposition. Motion carried.

12. Public Comments


There were no public comments at this time.

13. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:36 p.m.



President



Secretary