

West Calcasieu Port Board Meeting Minutes

May 1, 2018

I. Call to order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on May 1, 2018, at West Calcasieu Port, 200 Old Ferry Road, Sulphur, Louisiana.

II. Invocation

Dave Aguillard led the invocation.

III. Pledge of Allegiance

Pledge led by Scott Foreman and recited by all board members and guests.

IV. Roll call

Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Dick Kennison
- ✓ Wilmer Dugas
- ✓ Scott Foreman
- ✓ Dave Aguillard
- ✓ Tim Dougherty

(Others also present at the meeting were: Lynn Hohensee, Darla Perry, Chuck Stutes, Glen James and Sheila Burton.)

V. Approval of minutes of the April 3, 2018 regular monthly

President Dick Kennison entertained a motion to approve the minutes of the April 3, 2018 regular monthly meeting. A motion was made by Wilmer Dugas to approve the minutes of the April 3, 2018 regular monthly meeting, 2nd by Dave Aguillard. No opposition. Motion carried.

VI. Amendments, additions and deletions to the proposed agenda

There were no amendments, additions or deletions to the proposed agenda.

VII. Committee Reports

There were no Committee Reports given at this time.

VIII. Port Director Report

{Port Director Lynn Hohensee told the Board he had a meeting with Chuck Stutes, Tubal-Cain and Entergy yesterday trying to firm up what the 3-phase electricity project will be. Lynn stated that Tubal-Cain is wanting to be off of the levee, up on the west end, prior to the start of dredging. Lynn said he is working with Glen James in getting their lease agreement finalized.

Lynn announced that he is now the vice-president of the Ports Association of Louisiana. Lynn said he will be the president in two years. The Board congratulated Lynn on his appointment.

Tim Dougherty asked how the TWIC program will be handled with regards to Tubal-Cain's move. Lynn told the Board that Tubal-Cain will still need to be a TWIC site, and they will be fenced in. There was a brief discussion on the work that Tubal-Cain will be doing and how it will be a TWIC area.

{NOTE: The following report is a copy of the original sent out by Lynn Hohensee.}

Marketing/Business Development/Retention –

- Purchase completed of property adjacent to the port's northeastern boundary.
- Port director met with US Coast Guard senior command and presented material re: West Calcasieu Port property available for a USCG rapid response station.
- Port Tenant Committee conducted meeting re: potential tenant's interest in setting up a remote pipeline pump station at the west end of the port's spoils reception area for possibly up to two years.
- Port director continues to coordinate with Devall Enterprises and Tellurian (Driftwood LNG terminal project) re: temporary use of a slip on the Calcasieu River Waterway for barge fleeting during west barge basin dredging activity.
- Communications continue with Tubal-Cain Marine Services re: a new lease agreement with focus on new port property to be improved and occupied by the company.
- Communications continue with S.T.A.R. Concrete Pumping Inc. re: the overlap of lease lines involving their property and the proposed new Tubal-Cain lease area. STAR has no problem with surrendering the small piece of property as part of a lease payment settlement that is part of the resolution of a lease over payment issue.
- The port director continues to coordinate with Devall Towing and the Port of Vinton re: ongoing discussions for possible movement of construction soil by barge from western Calcasieu and Cameron Parishes to industrial sites planned or under construction on the Calcasieu River Waterway. The WCP would play an instrumental role in the movement of dirt by barge.
- The port director provided tour of the port to Emily Stine, new regional representative for Sen. John Kennedy.
- Met with Stantec – Freight Focus Group at meeting in SEED Center.
- Attended LABI lunch meeting @ SEED Center re: economic development issues in the state, in particular, southwest Louisiana.
- Provided tour of the port to Entergy's Creed Romano as first step in seeking economic development certification of 22 acre-section of the port footprint – a critical step in attracting national site selectors' interest in the port.

- Provided tour of the port to business development manager for Fenstermaker Engineering.

Port Operations –

- Civil work progressed well on the reinforcement of the port's spoils reception area levees -- an initial step required prior to the dredging of the port's west barge basin.
- Communications is ongoing with port tenants re: the construction schedule for the dredging project with emphasis on minimizing impact on tenant operations.
- Arrangements are progressing well with port tenants to realign dedicated space in the port's barge basin for Devall Enterprises, River Barge Works and Tubal-Cain Marine Services.
- Port director set up meeting with T-C and Entergy officials to discuss need for 3 Phase electricity support to the port.
- The port director and port engineer remain in communication with the new point-of-contact at Louisiana State Office of Facility Planning and Control re: funding for engineering/design for new port bulkheading project.
- Communications continue with IMCAL to seek their assistance in securing Economic Development Administration (Dept. of Commerce) federal grant for port infrastructure development. Response was promising, and our port team is working with IMCAL on next steps in the application process.
- Port Director continues to work with consultants who are developing an effort to capture Homeland Security grant funding for several south Louisiana ports, including the West Calcasieu Port.
- Port director and port engineer met with representatives of Envirocon Inc.

Professional Organizations & Networking –

- In April, the WCP director (and/or board members) represented the port at:
 - a. PAL monthly board meeting and PAL Legislative Reception
 - b. Propeller Club of SWLA scholarship fundraiser
 - c. PetroChem board meeting
 - d. O'Carroll Group 40th anniversary reception
 - e. BV board meeting
 - f. Christus-St. Pat's Dragon Boat Races reception and fund raiser.

News Media & Community Relations–

- Ongoing media relations continue through the Lake Charles Ad/Press Club and other networking opportunities.

Wilmer Dugas made a motion to accept the Port Director's Report as presented, 2nd by Tim Dougherty. No opposition. Motion carried.

IX. Announcements/Reports (Legal, Financial, Engineer)

LEGAL: There was no legal report given at this time.

FINANCIAL: Darla Perry presented the Financial Report to the Board. Darla reported that the Port took in \$95,796.42 and part of the reason was that Orion paid 2 payments and there was also a payment from FEMA. Darla said she is still working on 2 hurricanes with FEMA, and she expects there will be funds from those at some point. There was a brief discussion regarding the FEMA funds. Darla reported some of the disbursements were the deposit on 130 Gross Road, professional fees to Jack Bass and Argent Trust. Darla noted that the Port paid another \$95,000 on the First Federal bond for the million-dollar bond that was used for infrastructure improvements. Darla said it is now paid down to \$550,000.

Darla reported the barge days were up in March with 4007 compared to 3500 the year before. Darla said they are over 5,000 barge days ahead year to date due mostly to David Duvall picking up extra customers. Darla stated there was zero ramp revenue for February and March. Darla said she hopes the ramp revenue will pick up soon. Darla told the Board she will send them an email with a link to send in their Tier 2.1 reports as well as send a copy of last year's reports that were sent in. Darla stated the Tier 2.1 reports are due May 15th. Darla also reminded the Board that the annual ethics one-hour course online will need to be done by December 31st of this year. Darla announced that the Port closed on the property at 130 Gross Road and will take possession of it in 6 weeks.

Port Director Lynn Hohensee said he wanted to do an addendum to Darla's report regarding the barge days. Lynn stated that beginning today and going through approximately a year and a half the Army Corps of Engineers will be shutting down the Lake Charles lots at night for improvements. Lynn said he feels the eastbound traffic may end up fleeing at the West Cal Port, and it will have a positive impact on the barge days. Lynn also reported that there is a lady that is now heading up the management team at Black Lake Fleeting across from the port. Lynn said he is receiving reports that their business isn't doing well, and he feels the big difference is the great work that David Devall is doing at Devall Enterprises and the port.

Wilmer Dugas made a motion to accept the Director's Report and Financial Report as presented, 2nd by Tim Dougherty. No opposition. Motion carried.

ENGINEER: Chuck Stutes reported the dredging project is underway, and they are raising and widening the levees. Chuck said they are 50% done with the levee work and should be finished with the levee work by the end of the month with the dredging work beginning in June. Chuck stated the weather has been almost perfect, and the project is going very well. There was a brief discussion regarding the spoils area and the work on the levees. Lynn asked Chuck if vehicles will be able to navigate all the way around the levee once the work is completed. Chuck answered yes, that the levees will be a grass surface; but it will be doubled in width.

Chuck announced the project to improve the intersection in front of the ramp began yesterday. They will be laying asphalt through Thursday, and then the project will be substantially completed. Chuck told the Board that project is also going very well. There was a brief discussion regarding the intersection and the ramp.

Chuck reported the entrance roadway has been relocated further to the east, and roughly half of the road construction will now be on the newly-purchased property. Chuck explained the center line of the road will be down the west property line of the property that was just purchased. There was a brief discussion about the wetlands area. Darla Perry asked if the zoning will be done within the next month, and Chuck answered yes. There was a brief discussion about the zoning and the road entrance at Gross Road. Dave Aguillard made a motion to accept the Engineer Report as presented, 2nd by Tim Dougherty. No opposition. Motion carried.

X. Executive Session

There was no Executive Session at this time.

XI. Public Comments

There were no public comments given at this time.

XII. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:23 p.m.



President



Secretary