

# West Calcasieu Port Board Meeting Minutes

200 Old Ferry Road, Sulphur, Louisiana 70665  
December 6, 2022

**1. Call to order**

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on December 6, 2022.

**2. Invocation**

Jennifer Mabou led the invocation.

**3. Pledge of allegiance**

Buddy Reams led the pledge of allegiance.

**4. Roll call**

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison  
Wilmer Dugas  
Tim Dougherty  
Jennifer Mabou  
Buddy Reams

Also present were Port Director Lynn Hohensee, Darla Perry, Oliver Schruppf, Chuck Stutes, and Joanne Coleman.

**5. Approval of minutes of the November 1, 2022 regular monthly**

A motion was made by Wilmer Dugas to approve the minutes of the November 1, 2022 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

**6. Amendments, additions, and deletions to the proposed agenda**

No amendments, additions, or deletions at this time.

**7. Approve NTE amendment to grant management Professional Services Agreement for Darla B Perry, CPA APC;**

Darla stated that their firm has a Not to Exceed Agreement for \$30,000, and they have reached \$28,968.75. They are requesting the NTE limit be raised to \$90,000.

After a brief discussion, a motion was made by Wilmer Dugas to approve NTE amendment to grant management Professional Services Agreement for Darla B Perry, CPA APC, 2nd by Tim Dougherty. No opposition. Motion carried.

**8. Committee Reports**

There are no Committee Reports at this time.

9. **Port Director Report; Announcements/Reports (Legal, Financial, Engineer)**

- a. **Port Director:** Port Director Lynn Hohensee reported that the daily barge fleet numbers the last two days were 147 and 134. The fleeting operations are doing great work.

Mr. Hohensee also reported that the Lyondell property in Westlake has been sold. 86 acres with interstate, rail and water access.

He and Chuck spoke with prospective bid applicants for the STAR building and that work should be open for bid next week. Once it's repaired, that will allow VLS to move up into the STAR building.

GES was notified the first of November of their lease termination. They asked for one month extension until the end of January. They started moving their stuff out this week. The Port will be working with Southland Environmental to do an assessment of GES' impact on the property.

Last year they were able to attend the Chamber Banquet due to the concerns for the pandemic. The payment rolled over to this year, so the port has a table, if anyone wants to attend.

- b. **Legal:** Jackson Schrupf had nothing to report at this time.
- c. **Engineer:** Chuck Stutes reported that they had their pre-bid meeting for the STAR building. They have been contacted by three firms. Bids open Thursday at 2pm at Meyer & Associates.

VLS building was kicked off a couple weeks ago. Darla Perry presented preliminary plans for the new building. They are expecting to be able to go out for bids early 2023.

He also reported that their plan is to get the maintenance dredging west barge basin project plans to the DOTD in December so they can receive bids early next year.

They have been back and forth on the EDA bulkhead and crane project with DOTD and EDA. They should have final approval within a matter of days and be ready to advertise for bids.

There was a brief discussion regarding permitting processes.

- d. **Financial:** Darla Perry reported that the Port took in \$201,787 for the month of October and expended \$23,973, leaving a net plus cash flow of \$177,814. Year-to-date there were 14,226 barge days versus 13,653 last year at this time for an increase of 573 days.

After a brief discussion, a motion was made by Wilmer Dugas to accept the Port Director, Legal, Financial, and Engineer reports presented above, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

10. **Public Comments**

There are no public comments at this time.

**11. Adjournment**

President Dick Kennison adjourned the meeting at approximately 3:43 p.m.



---

President



---

Secretary