**Louisiana Board of Examiners for**

**Speech-Language Pathology and Audiology**

**October 19, 2013**

**Attending:**

**Glenn Waguespack, L-AUD, Chairperson**

**Kerrilyn Phillips, L-SLP, Vice Chairperson**

**Dawn Richard, L-SLP, Secretary/Treasurer**

**Stephen J. Harris, L-SLP/AUD, Board Member**

**Laura Gresham, Public Member**

**Absent:**

**Catherine McDonald, L-SLP, Board Member**

**Stanley Peters, M.D., Medical Advisor**

The meeting was called to order by Glenn Waguespack at 9:10 a.m. in the Conference Room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Terry L. Martin, Administrative Assistant, were present for most of the meeting.

**PUBLIC COMMENTS:**

There were no public comments.

**AGENDA:**

**Motion** was made by Stephen Harris, seconded by Kerrilyn Phillips and unanimously carried, to adopt the agenda as amended with the following addition to Board/Staff section, item j. LBESPA Election and Correspondence section, item e, Email from Pleasance Owen regarding newborn hearing screens.

**MINUTES:**

**Motion** was made by Stephen Harris, seconded by Laura Gresham and unanimously carried, to approve the minutes of the meeting held August 3, 2013 as presented.

**FINANCIAL:**

1. Financial Statement for the Period Ending June 30, 2013

Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ending June 30, 2013.

1. Financial Statement for the Period Ending July 31, 2013.

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**COMPLIANCE HEARING – Amna Essa:**

Amna Essa requested and appeared for a compliance hearing to appeal the Board’s decision to deny her upgrade for a Speech-Language Pathology license. Robert Evans, Attorney, attended the compliance with Ms. Essa. The Board denied Ms. Essa’s upgrade request because her ETS score was not received prior to the one (1) year expiration date.

Amna Essa testified that she applied for an upgrade on December 11, 2012 and submitted all forms except for her ETS score. Ms. Essa stated that she did not know that the board office had not received her ETS score. Ms. Essa testified that she contacted ETS by phone on December 31, 2012 to have her score report sent to the board office prior to her February 10, 2013 deadline. Ms. Essa also testified that she received a renewal notice in April. She did not know her license was lapsed until she received a letter on May 8, 2013 from the Board stating that her license was lapsed because her ETS score was not received. Once she received the notice she immediately contacted ETS to resend her score, which was received by the Board on May 28, 2013. After discovering that her license was lapsed, she stopped working as a provisional speech-language pathologist.

**EXECUTIVE SESSION:**

**Motion** was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 10:24 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for discussion in regard to the report, development, or course of action regarding security personnel, plans or devices,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Votes** for going into Executive Session: Laura Gresham, yes; Stephen Harris, yes; Dawn Richard, yes and Kerrilyn Phillips, yes.

**Motion** was made by Laura Gresham, seconded by Stephen Harris and unanimously carried, to come out of Executive Session at 10:47 a.m. to take the following action:

**Motion** was made by Kerrilyn Phillips, seconded by Stephen Harris and unanimously carried, to upgrade and activate license through June 30, 2014. Ms. Essa also needs to fill out a renewal form at the fee of $65.00 and without penalties.

**COMPLIANCE HEARING – Rochelle Bickham:**

Rochelle Bickham testified that she has been a Speech-Language Pathologist since 1996. She lost her husband in 2011. Her daughter almost drowned in 2012 and she was also dealing with her failing health. Due to her extenuating circumstances she forgot to renew her license for the 2011-2012 renewal year because she was overwhelmed. Ms. Bickham informed the Board that she completed the appropriate supervision required while working at Bogalusa City Schools. She practiced speech for one year without a license under the supervision of Jennifer Haik. Ms. Bickham has not worked since May 2013.

Ms. Bickham supplied the Board with Supervision form 200s from August 2011 to March 2012. She is missing forms from April 2012 – May 2012 and August 2012 to May 2013. Ms. Bickham stated that she would mail the completed form 200s on Monday, October 21, 2013. She also stated that Medicaid was billed, but the finance office removed charges for services that she provided while she was not licensed.

**EXECUTIVE SESSION:**

**Motion** was made by Stephen Harris, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 11:15 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for discussion in regard to the report, development, or course of action regarding security personnel, plans or devices,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Votes** for going into Executive Session: Laura Gresham, yes; Stephen Harris, yes; Dawn Richard, yes and Kerrilyn Phillips, yes.

**Motion** was made by Dawn Richard, seconded by Stephen Harris and unanimously carried, to come out of Executive Session at 11:58 a.m. to take the following actions:

**Motion** was made by Stephen Harris, seconded by Dawn Richard and unanimously carried, to uphold denial, and to request that Ms. Bickham submit missing form 200s for April 2012 to May 2012 and August 2012 to May 2013, as well as the letter regarding Medicaid reimbursement.

**FINANCIAL:**

1. Quote for New Desktop Computer

**Motion** was made by Stephen Harris, seconded by Dawn Richard and unanimously carried, to table until the December 13, 2013 meeting.

1. 2014 Annual ASHA CE Provider Annual Fee

**Motion** was made by Kerrilyn Phillips, seconded by Stephen Harris and unanimously carried, to pay the 2014 Annual ASHA CE Provide Annual fee of $550.00.

1. Provider 5 Year Review: Compliance Level

**Motion** was made by Kerrilyn Phillips, seconded by Stephen Harris and unanimously carried to pay the Provide 5 Year Review: Compliance Level fee of $300.00.

1. Basic Financial Statement with Independent Accountants Compilation Report

Emily Efferson provided members of the board a copy of the financial statement with Independent Accountants compilation report.

**BOARD/STAFF ISSUES:**

1. Renewal Update

Board members were provided with a report showing that as of October 14, 2013, 2,562 licensees renewed online and 915 renewed in office, totaling 3,477 licenses renewed.

1. 2014 Annual Workshop

Board members discussed location, topics, and speakers for the 2014 LBESPA Continuing Education Workshop.

1. ETS Revisions/Letter to Licensing Boards

ETS is revising the speech-language pathology examination. The passing score will change also. LBESPA has revised the rules to address the change.

1. Update on Data Bank for SLPs, AUD, and State Boards

This notification is for informational purposes only and did not require a motion or a response.

1. Professional Licensing Report

**Motion** was made by Kerrilyn Phillips, seconded by Stephen Harris and unanimously carried, to purchase one (1) copy of the Professional Licensing Report at $40.00.

1. School Report

Members of the board were advised that forty (40) of the Annual School Report were not received as of October 11, 2013. The report has been resent requesting a response by November 22, 2013.

1. Schedule 2014 Meeting Dates

**Motion** was made by Stephen Harris, seconded by Dawn Richard and unanimously carried, to set the 2014 board meeting dates for February 14, April 4, June 5 (Lafayette), August 9, October 18, and December 5 (New Orleans).

1. Long Range Planning/Report on Joint Meeting with LBEDN

Glenn Waguespack, Dawn Richard and Steve Harris met with members of the Louisiana Board of Examiners in Dietetics and Nutrition on Friday, October 18, 2013 to discuss the re-organization of the agencies in response to the Louisiana State Board of Social Work Examiners’ hiring of their own staff.

1. Attorney Recommendations for Practice Act Revisions

Ayn Stehr, the Board’s legal counsel recommends waiting until 2015. She also recommends that the Board begin planning retreat dates to discuss revisions, as well as to consider a discussion about changing renewal dates.

1. LBESPA Election

Emily Efferson informed members of the board that she received an email this morning from Catherine McDonald advising that she is resigning from the Board effective immediately. Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to notify LSHA to run call of nominations by November 15, 2013 and have the election process completed by January 15, 2013. The available vacancies are one (1) public member and one (1) licensed speech-language pathologist or license audiologist.

**CORRESPONDENCE:**

1. Email from Sharon Miller regarding Dyslexia screenings

Members of the Board agreed that Stephen Harris and Dawn Richard will write a letter to Ms. Miller regarding dyslexia screenings.

1. Email from Marissa Young regarding application refund.

**Motion** was made by Stephen Harris, seconded by Kerrilyn Phillips and unanimously carried, to deny Ms. Young a refund of the application fee.

1. Email from Judith Oxley requesting refund of late fee.

**Motion** was made by Kerrilyn Phillips, seconded by Stephen Harris and unanimously carried, to deny Ms. Oxley a refund of the late renewal fee.

1. Email from Brittany Schmidt regarding LBESPA open book exam.

**Motion** was made by Kerrilyn Phillips, seconded by Stephen Harris and unanimously carried, to deny Ms. Schmidt’s request regarding LBESPA’s open book exam because the exam is copyrighted.

1. Email from Pleasance Owen regarding newborn hearing screens.

Glenn Waguespack agreed to contact Ms. Owen for additional information regarding newborn hearing screens.

**CONFERENCES:**

**FARB:**

1. 38th Annual FARB Forum, Omni Austin Hotel Downtown, Austin, TX – January 24-26, 2014

**Motion** was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to send Glenn Waguespack and Stephen Harris to the 38th Annual FARB Forum at Omni Austin Hotel Downtown, Austin, TX on January 23-26, 2014.

**SPALS:**

1. Update on 2013 Conference

Stephen Harris and Dawn Richard attended the 2013 SPALS Conference held in Lafayette, LA. Mr. Harris presented the board with a report and provided biographies, topics, and learner outcomes of the conference.

**NCSB:**

1. Update on 2013 Conference

Glenn Waguespack, Kerrilyn Phillips, Dawn Richard, and Stephen Harris attended the 2013 NCSB Conference. Ms. Richard provided the Board with a report that the conference focused on telepractice benefits, social media and cautions. Ms. Richard also reported that Canadian Association of Speech Language Pathologist of Ontario (CASLPO) shared an e-learning module they developed for professional development and informed the audience that more boards are mandating ethics hours as part of continuing education.

**EXECUTIVE SESSION:**

**Motion** was made by Stephen Harris, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 2:47 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Votes** for going into Executive Session: Laura Gresham, yes; Stephen Harris, yes; Dawn Richard, yes and Kerrilyn Phillips, yes.

**Motion** was made by Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to come out of Executive Session at 4:30 p.m. to take the following actions:

1. Update on Complaint # 2010-18

The Board was informed that this matter is set for criminal trial on March 24, 2014.

1. Update on Complaint #2013-05

**Motion** was made by Stephen Harris, seconded by Laura Gresham and unanimously carried, to set a hearing date for February 15, 2014 for Complaint #2013-05.

1. Update on Complaint #2013-07

Members of the Board requested that Ayn Stehr be contacted to inquire if a hearing date should be set in this matter.

1. Review of Applications

**Motion** was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses:**

Wrusbleski, Ruth 7007 PL-SLP Chaisson, Samantha 7008 PL-SLP

Ponzo, Emily 7009 PL-SLP Richard, Victoria 7010 PL-SLP

Derek Dupuis 7011 PL-SLP Madden, Bonnie 7012 PL-SLP

Robinson, Rebecca Kate 7013 L-SLP Martin, Denise M. 7014 L-SLP

Roubique, Alison 7015 PL-SLP Trouille, Ashley 7018 PL-SLP

Boudreaux, Monica 7017 AUD/HA Hickingbottom, Sara A. 7019 PL-SLP

Thomas, Natalie R. 7020 L-SLP Gehl, Anna 7021 PL-SLP

Harris, Kamilah R. 7023 L-SLP Lehmer, Holly 7024 PL-SLP

Doherty, Maureen. 7025 PL-SLP Hebert, Lauren M. 7026 PL-SLP

Melebeck, Christine 7027 L-SLP Clark, Merry Lacy 7028 L-SLP

Laney, Fonda Prado 7029 PL-SLP Porshe, Christine E. 7030 PL-SLP

Milligan, Brittany 7031 AUD/HA Righteous, Brianna 7033 PL-SLP

Peter, Jasmin 7034 PL-SLP Crosby, Tracy 7035 L-SLP

Magro, Jessica 7038 AUD/HA Reboul, Kristen M. 7039 L-SLP

Timm, Rachel 7040 L-SLP Perkins, Aimee 7041 PL-SLP

Gongre, Lauren 6318 PL-SLP Barks, Brooke 4528 PL-SLP

Verdin, Katie Landry 6796 PL-SLP Asiatico, Marnelli Halyn 6012 PL-SLP

Burns, Lacey 6417 PL-SLP Davis, Denise 5212 PL-SLP

**Motion** was made by Stephen Harris, seconded by Dawn Richard and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Smith, Crary Cumpton. 7016 PL-SLP Asst

Evans, Sara 7022 PL-SLP Asst

Foley, Kesley 7032 PL-SLP Asst

Ngo, Taylor 7036 PL-SLP Asst

Duncan, Jorri L. 7037 PL-SLP Asst

Warren, Diamond 7042 SLP Asst

Osbon, Kalynn B. 7043 PL-SLP Asst

Ruffin, Sharlene 6774 SLP Asst

**Motion** was made by Kerrilyn Phillips, seconded by Stephen Harris and unanimously carried, to **upgrade** the following licenses:

Wright, Cori G 6491 L-SLP Meche, Teela 6660 L-SLP

Taylor, Hope H. 6410 L-SLP Breaux, Whitney. 6738 L-SLP

Heath, Treva Lynn 6712 L-SLP Remondet, Heidi 6728 L-SLP

King, Ashley 6358 SLP Asst Fontenot, Allison K. 6666 L-SLP

Welclh, Julie C. 6656 L-SLP Gerard, Christine 6663 L-SLP

Johnson, Lauren E. 6644 L-SLP Pitre, Hannah M. 6748 L-SLP

Villarubbia, Angelle 6700 L-SLP Hamilton, Julius III 6424 L-SLP

Jacobs, Jacie 6883 SLP Asst Delrose, Laura Nicole 6438 L-SLP

Aguilar, Eileen Ester. 6603 L-SLP Whitfield, Amber N. 6189 L-SLP

**Motion** was made Verlencia Millet, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

Oakes, Maria 6618 L-SLP Keller, Rita Gayle 643 L-SLP Townsend, Caroyl F. 2473 R-SLP

**Motion** was made Stephen Harris, seconded by Kerrilyn Phillips and unanimously carried, to **downgrade** the following licenses:

Montegut, Emile 6355 SLP Asst

Elbert-McClain, Tasha 6206 SLP Asst

Brown, LaKeitha Shanta’ 6373 SLP Asst

**Motion** was made by Stephen Harris, seconded by Dawn Richard and unanimously carried, to adjourn the meeting at 4:30 p.m.

**MINUTES APPROVED BY:**

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Glenn M. Waguespack, L-AUD Kerrilyn Phillips, L-SLP

Chairperson Vice-Chairperson