C. Faucheux called the meeting to order at approximately 3:00pm on Tueday, October 22, 2019 at the RPTA Facility, LaPlace LA.

Members present were, C. Faucheux, R. Drexel, R. LeBlanc, H. Banquer, and I. Bergeron thus achieving a quorum. Also present were E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), A. Thompson (Solutient), and C. Ash (Solutient).

C. Faucheux asked all board members to review the minutes from the September 12, 2019 board meeting. It was moved to accept by R. Drexel and seconded by H. Banquer. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. There were none.

E. Jackson-Martin presented Transdev's Operations Report for September 2019. The number of passengers transported in September was 1,464. The daily average was 66.50 riders. Average scheduled trips per hour was 1.50. The on-time rate was 98.8%. Revenue collected was $2,797 and 17 vouchers. There were 21,119 miles traveled at an average cost of $4.19 per mile. Average miles per trip was 14.42. The ADA denial rate was 0%. The highest percentage of denials were in the 8:00-8:29am, 10:00-10:29am, and 11:00-11:29am time frames.

C. Ash presented the September 2019 Secretary/Treasurer's Report. Profit and Loss through September is ($77,424.66). Profit and Loss from inception through September 2019 shows a net income of $31,655.15. Total Equity & Liabilities as of September 2019 was $440,200.37. The Statement of Cash Flows shows total cash as of September 30, 2019, and inception through September 30, 2019 to be $85,919.17. C. Ash then directed the board to the budget to actual report and the notes/interpretations.

C. Faucheux requested a motion approving the September 2019 Secretary/Treasurer's Report. It was moved by R. LeBlanc and seconded by I. Bergeron. Motion carried unanimously.

C. Ash listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11328 (September 2019 Services), $6,000, Check No. 1201; Transdev, Invoice No. 1001-2019 (September 2019 Services), $86,770.90, Check No. 1202; L'Obsevateur, Invoice No. 190366-0919 (Meeting Notice & Minutes), $255.90, Check No. 1203; R. Drexel, 3rd Quarter Per Diem, $180, Check No. 1204; R. LeBlanc, 3rd Quarter Per Diem, $180, Check No. 1205; H. Banquer, 3rd Quarter Per Diem, $120, Check No. 1206; and J. Dias, 3rd Quarter Per Diem, $120, Check No. 1207.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by H. Banker and seconded by R. Drexel. Motion carried unanimously.

C. Ash discussed the Collateralization Report, showing that any funding over the amount of $250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in September.

E. Jackson-Martin presented the pass program selection. S. Howard was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:29am, 5:30 – 5:59am, 12:30 – 12:59pm, and 3:30-3:59pm were the peak service periods in September.

S. Van Sickle discussed the Saturday service performance review.

A. Thompson and S. Van Sickle summarized the financial projections/assumptions talking points. The board reviewed the information and requested additional projections.

C. Ash directed the board to Resolution No. 10-2019 authorizing the RPTA to advertise the feasibility analysis RFP.
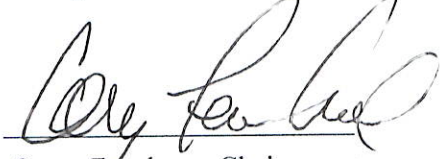
C. Faucheux requested a motion to approve Resolution 10-2019. Approval was moved by R. Drexel and seconded by I. Bergeron. Motion carried unanimously.

E. Jackson-Martin provided an update regarding the CEA with St. John the Baptist Parish.

C. Faucheux requested a motion to adjourn. Approval was moved by R. Drexel and seconded by R. LeBlanc. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 4:00pm.

_____   11-14-19
Corey Faucheux, Chairperson   Date