

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING
July 18, 2019

C. Faucheux called the meeting to order at approximately 11:00am on Thursday, July 18, 2019 at the RPTA Facility, LaPlace LA.

Members present were, C. Faucheux, R. Drexel, R. LeBlanc (arrived at 11:35), R. Lemons and I. Bergeron, thus achieving a quorum. Also present were D. Breun (Transdev), E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), A. Thompson (Solutient), L. Andrews (Solutient) and C. Ash (Solutient).

C. Faucheux asked all board members to review the minutes from the June 13, 2019 board meeting. It was moved to accept by R. Drexel and seconded by I. Bergeron. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. There were none.

S. Van Sickle presented Transdev's Operations Report for July 2019. The number of passengers transported in June was 1,419. The daily average was 56.76 riders. Average scheduled trips per hour was 1.41. The on-time rate was 98.85%. Revenue collected was \$2,873 and 8 vouchers. There were 17,351 miles traveled at an average cost of \$5.25 per mile. Average miles per trip was 12.22. The ADA denial rate was 0%. The highest percentage of denials were in the 9:00-9:29am, 10:00-10:29am, 12:00-12:29pm and 2:00-2:29pm time frames.

L. Andrews presented the June Secretary/Treasurer's Report. Profit and Loss through June is \$8,352.12. Profit and Loss from inception through June 2019 shows a net income of \$117,431.93. Total Equity & Liabilities as of June 2019 was \$525,977.15. The Statement of Cash Flows shows total cash as of June 30, 2019, and inception through June 30, 2019 to be \$136,516.84. C. Ash then covered then directed the board to the budget to actual report and the notes/interpretations.

C. Faucheux requested a motion approving the June 2019 Secretary/Treasurer's Report. It was moved by R. LeBlanc and seconded by R. Drexel. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11230 (June 2019 Services), \$5,772.50, Check No. 1187; Transdev, Invoice No. 0701-2019 (June 2019 Services), \$90,610.83, Check No. 1188; Port Arthur Newsmedia, Invoice No. 91750/0619 (Meeting Minutes and Notice), \$115.05, Check No. 1189, H. Banquer, (2nd Quarter Per Diem), \$120, Check No. 1190; R. Drexel, (2nd Quarter Per Diem), \$120, Check No. 1191; R. LeBlanc, (2nd Quarter Per Diem), \$120, Check No. 1192; and J. Dias, (2nd Quarter Per Diem), \$120, Check No. 1193.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by R. LeBlanc and seconded by I. Bergeron. Motion carried unanimously.

C. Ash discussed the Collateralization Report, showing that any funding over the amount of \$250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in June.

S. Van Sickle presented the pass program selection. K. Smith was selected.

S. Van Sickle presented the extra hour of service performance review. The 6:00-6:29am, 3:00 – 3:29pm, 5:30 – 5:59am and 3:30-3:59pm were the peak service periods in June.

S. Van Sickle discussed the Saturday service performance review. There were 157 Saturday rides – the highest thus far this year. There were five Saturdays in June, resulting in an average of 31.40.

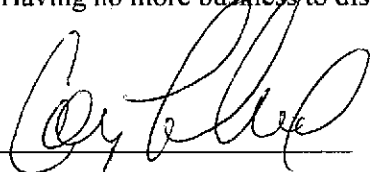
A. Thompson, D. Breun, and S. Van Sickle summarized the financial projections and assumptions. The board requested that A. Thompson prepare financial projections which include ridership information and that S. Van Sickle prepare talking points. Discussion ensued regarding various service changes in the somewhat near future including fixed route, hybrid services, parishes managing their own services, and partnerships with different agencies. S. Van Sickle reminded the board that they will have funds available for a feasibility analysis which will provide the board with more information as to what type of service would best serve the riders and be the most cost-effective.

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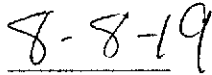
L. Andrews informed the board that there were no audit findings and that the auditor would present the results at the August meeting.

C. Faucheux requested a policy covering the procedures for discontinuing service in the case of severe weather. It was suggested that the public information officers from each Parish also be given notification when service is discontinued due to weather events.

Having no more business to discuss, the meeting was adjourned at approximately 12:15pm.



Corey Faucheux, Chairperson



Date