

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING – December 8, 2022

C. Faucheux called the meeting to order at approximately 11:00am on Thursday, December 8, 2022, within the St. John the Baptist Council Chambers at 1811 West Airline Highway, Laplace, LA. Members present included C. Faucheux, H. Banquer, S. Jasmin, G. Monti, and E. Broussard, III thus achieving a quorum. Members not present included K. Bourgeois.

Also present were S. Van Sickle (Transdev), L. Andrews (Solutient), and A. Thompson (Solutient).

C. Faucheux asked all board members to review the minutes from the November 21, 2022, board meeting. It was moved to accept by E. Broussard, III and seconded by S. Jasmin. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. There were no members of the public in attendance.

L. Andrews presented the November 2022 Secretary/Treasurer's Report. Profit and Loss through November 30, 2022 is (\$60,340.37). Profit and Loss from inception through November 30, 2022, is \$178,898.50. Total Equity & Liabilities as of November 30, 2022, totals \$567,108.69. The Statement of Cash Flows shows total cash as of November 30, 2022, and inception through November 30, 2022, to be \$354,644.93. The collateralization report was included in the financial packet.

C. Faucheux requested a motion approving the November 2022 Secretary/Treasurer's Report. It was moved by H. Banquer and seconded by G. Monti. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: Solutient, Invoice No. 12265 (November Services), \$6,250, Check No. 2395; Transdev, Invoice No. 1001-2022 (November Services), \$96,222, Check No. 2396; and L'Observateur, Invoice No. 190366/1122 (RFP Announcement).

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by E. Broussard, III and seconded by H. Banquer. Motion carried unanimously.

Operations Report for November 2022. The number of passengers transported in November was 1,363. The daily average was 59.92 riders. Average scheduled trips per hour was 1.48. There were 15,247 miles traveled. The ADA denial rate was 0%.

Discussion ensued regarding advertising RPTA's transit service. S. Jasmin mentioned "Try Transit" promotion. C. Faucheux stated that he was interested in the promotion and would check on including inserts promoting RPTA service in water bills.

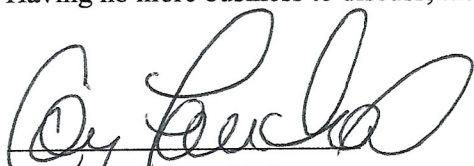
S. Van Sickle reminded the board members that Solutient's contract for the oversight of the operating, administrative, and financial aspects of RPTA's service will be expiring in July of 2023. C. Faucheux requested that she email a copy of the prior RFP to the Board members.

L. Andrews discussed the board member required training and reporting. She stated that she had sent emails to the board members with their status. She will send sexual harassment training info.

S. Van Sickle reviewed the 2023 board meeting schedule. G. Monti proposed meeting later in the day. Following conversation, it was decided to move the meeting to 3:30pm. Alternating locations between St. John the Baptist and St. Charles Parishes was also debated. S. Van Sickle stated that she would discuss this issue with the board attorney, K. Green.

C. Faucheux requested a motion to adjourn. Approval to adjourn was moved by E. Broussard, III and seconded by G. Monti. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 11:35am.


Corey Faucheux, Chairperson

1/12/23
Date