**MINUTES OF DECEMBER 15, 2020 REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

6:30 p.m.

1. Roll Call – Jake Halley called the meeting to order at 6:30 p.m. Commission members present were Jake Halley, Terry Morris, Todd DeMoss, Steve Cagle, Richard Royal and Ken Myers. Clint Graham was absent. Also present were Bill Carter and Neal DeForest.
2. Invocation/Pledge of Allegiance – Todd DeMoss led the invocation and Terry Morris led the Pledge of Allegiance.

C. Public Comment Registration – No one signed up for public comment.

D. Agenda Approval – Motion was made by Richard Royal and seconded by Steve Cagle to approve the December 2020 Agenda. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Steve Cagle and seconded by Terry Morris to approve the minutes of the November 2020 meeting. The motion passed unanimously.

F. Financial Reports/Budget/Audit:

1. Approve November 2020 Bank Account Summary – Motion was made by Richard Royal and seconded by Todd DeMoss to approve the November 2020 Bank Account Summary. The motion passed unanimously.
2. Approve November 2020 Bank Statement Reconciliation - Motion was made by Richard Royal and seconded by Todd DeMoss to approve the November 2020 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve November 2020 Financial Report – Motion was made by Richard Royal and seconded by Todd DeMoss to approve the November 2020 Financial Report. The motion passed unanimously.
4. Adopt 2021 Budget – Richard Royal passed out a proposed 2021 Budget. He noted that there was a significant change to the FEMA reimbursement amount to $19,917.22, which is the anticipated remining reimbursement from FEMA. Motion was made by Steve Cagle and seconded by Terry Morris to adopt the 2021 Budget as prepared. The motion passed unanimously.

G. Old and New Business:

* + 1. Channel Markers Project - Reimbursement – Neal Deforest said that he recently received an email from GOHSEP informing him that a reimbursement of $3,975.76 is being processed. Mr. DeForest said that he also received an additional email informing him that a reimbursement of $14,401.34 was also expected. Richard Royal asked Mr. DeForest if there would be any additional reimbursements and Mr. DeForest said that if so, it would possibly be another $2,000.00.
    2. Spillway Beach Area Improvements/Spillway Bayou Access Road Improvements – Jake Halley said there may be a need for additional sand at the beach area. It was also noted that additional items needed to be installed, including, buoys, cables, signage, etc. Jake Halley said that nothing can be done until the water comes back up.
    3. Lake Level Gauges – Neal DeForest said that the next step is the installation of electricity by Claiborne Electric and what is needed is a letter from the sanitation office and a permit from the Police Jury. He said there are several costs involved, including: a) $30 to obtain the 911 address (and they will need the right of way documents), (b) $675.00 for an inspection fee for new home construction, (c) $150.00 for administrative and permit fees to the Union Parish Police Jury, (d) $300.00 deposit to Claiborne Electric, and (e) approximately $1,900.00 for the construction cost of Claiborne Electric. Neal DeForest said that he would email with a list of the costs for completion of the electric service.

1. Lighting at Boat Launches – No action taken.
2. Boat Launch / Ramp / Sign Maintenance – Steve Cagle said that work has been done at several ramps, including a) boulder removal and clearing the surrounding area at Jake’s Landing, b) cleaning and planting grass at Stowe Creek Ramp, and c) concrete delivered to Ramp Road to fill washouts. He also said he asked Larry Kenly to provide a quote to repair a hole on Ramp Road.

Motion was made by Terry Morris and seconded by Steve Cagle to purchase materials and labor to repair the hole on Ramp Road not to exceed $1,500.00. The motion passed unanimously.

1. Conveyance of Ramps and Roads by DOTD to Commission – Neal DeForest said the State owns the following ramps: a) LA 2 (East Corney), b) LA 2 (West Corney) (on each side of Corney Creek), and c) Stowe Creek. He said that DOTD has evaluated what their 40-year maintenance would be on those three sites and they have offered that amount, $239,616.00 to the Lake Commission as payment to take ownership of the ramps. Mr. DeForest suggested having DOTD bring the sites up to good condition before the Commission takes them over. He said that once accepted the Commission would be solely responsible for the ramps.

Mr. DeForest said that he discussed several areas of repair with the DOTD as follows:

Stowe Creek

1. Ten foot strip of asphalt to be overlaid at the top of the ramp;
2. Stabilize and regrade parking area to drain and add two inches of rock on top;
3. Blowout and insert back rods and seal the joints in the ramp;
4. New signage; and
5. Barricade at the dead-end to the south.

LA 2 (East Corney)

1. Trim limbs on each side of the road;
2. Blowout and insert back rods and seal the joints in the ramp; and
3. Add eight foot aggregate on both sides of the road

LA 2 (West Corney)

1. Rock the parking area to the guardrail; and
2. Blowout and insert back rods and seal the joints in the ramp

Steve Cagle asked if the DOTD could add a section of aggregate at the entrance to the LA 2 (East Corney) Ramp Road. Mr. DeForest said that any additional work by the DOTD would be paid from the anticipated funds and it would be cheaper to have a private contractor do it.

Ken Myers pointed out the erosion to the side of the ramps and wanted to know what the DOTDs budget was for that and Mr. DeForest said that it was calculated like a roadway (dollar figure per mile). Mr. Myers wanted to know what DOTDs plan was for the erosion and Mr. DeForest said he would discuss it with DOTD.

Motion was made by Richard Royal and seconded by Steve Cagle to continue discussions with the DOTD to transfer ownership of the ramps at Stowe Creek and LA 2. The motion passed unanimously.

1. Lake Closure / No Wake Policy – Union Parish Police Jury Ordinance – No action taken.
2. Lake Drawdown – Bill Carter said that the Commission can discuss amending the Lake Drawdown Policy at the January meeting. Jake Halley briefly reiterated what has been previously discussed about possible amendments.
3. Sediment Erosion Near Mann Road/D’Arbonne Bluffs Subdivision (Prospective Litigation with Developers of D’Arbonne Bluffs Subdivision) –

Motion was made by Richard Royal and seconded by Terry Morris to enter into executive session because this item potentially involves prospective litigation. The motion passed unanimously.

*[Executive Session]*

Motion was made by Richard Royal and seconded by Terry Morris to return to regular session. The motion passed unanimously.

1. FEMA Hurricane Claims – No action taken.
2. Select Date, Time and Place of 2021 Regular Meetings – Motion was made by Steve Cagle and seconded by Terry Morris to continue the same schedule having each regular meeting on the third Tuesday of every month, at 6:30 p.m. at the Union Parish Courthouse Annex. The motion passed unanimously.
3. Elect 2021 Officers – Bill Carter opened the floor for nominations for President. Richard Royal nominated Jake Halley. There were no other nominations. Jake Halley was elected President unanimously.

Mr. Carter opened the floor for nominations for Vice-President. Steve Cagle nominated Terry Morris. There were no other nominations. Terry Morris was elected Vice-President unanimously.

Mr. Carter opened the floor for nominations for Secretary-Treasurer. Richard Royal nominated Todd DeMoss. There were no other nominations. Todd DeMoss was elected Secretary-Treasurer unanimously.

1. Request to use Road and Ramp by Union Parish Chamber of Commerce for New Year’s Eve Fireworks Display – Richard Royal said that this was approved last month, and it is still scheduled to take place.
2. Annual Financial Disclosure (Due May 15) – No action taken.

H. Public Comment – No one signed up for public comment.

I. Adjourn – Motion to adjourn was made by Terry Morris and seconded by Steve Cagle. The motion passed unanimously, and the meeting adjourned.