**Minutes**

**COMMITTEE OF CERTIFICATION**

**March 13, 2019, 2:00 PM**

**Holiday Inn Downtown**

**701 Fourth Street**

**Alexandria, LA 71301**

1. **ROLL CALL**
2. Determination of Quorum.

Committee Members in attendance: Camille Mize – Chairman, Vern Breland – Vice-Chairman, Ronald Turner, Barbara Featherston, Joanne Massony,

Committee Members Absent: Patrick Edmond, Michael Baudoin, Amanda Ames

A quorum was achieved.

Recognition of Visitors and Others: Michael Sobert and Travion Smith from Consolidated Waterworks District #1, Terrebonne Parish.

LDH personnel in attendance: Tom Walton, Esteban Gonzalez

Since the Past Chair, Dirk Barrios, retired prior to the meeting, Vice-Chair Vern Breland will run the meeting.

1. **MINUTES**

The minutes from the October 16, 2018 meeting was presented. Motion by Camille Mize, Second by Barbara Featherston to approve meeting minutes as presented. Motion was approved.

1. **CHAIRMAN’S REPORT**

Since the Past Chair, Dirk Barrios, retired prior to the meeting, Vice-Chair Vern Breland will run the meeting.

Nominations for new Chair – Camille Mize was nominated by Barbara Featherston. No other nominations. Camille Mize elected as the new Chair. New Chair Camille Mize will now run the meeting.

No Chairman’s Report.

1. **ADMINISTRATOR’S REPORT**

Credit card payment is going well. Over 100 operators have used this method to renew their certificates. We will be testing the credit card exam payment for new certificates. Once testing is complete, it will be made active.

Eric Royal – (NJ) Recommend Class 2 Wastewater Treatment & Collections Certifications – Approved

Jason Ross – (NJ/MASS) Recommend all Class 2 Water & Wastewater Certifications – Approved

James Brasseaux – (Texas) Recommend all Class 1 Water & Wastewater Certifications – Approved

2019 Exam Schedule November Addis location will be changed to Reserve.

The Administrator noted that other information will be discussed in the Old and New Business.

1. **TRAINING OFFICER’S REPORT**

Handed out exam reports listing how many students took each exam, locations and if the exams were open or closed. Discussion on test results. Hours report will be updated by the end of the month.

1. **SECRETARY’S REPORT**

 No Report

 **7.) ASSOCIATION REPORTS**

**Louisiana Conference** – Joanne Massony reported that the conference has 190 registered for classes, 54 exhibitors. Still partnering with LWEA, they are having their two day sessions. Registration form will be changed next year to make it easier for the operators to complete. Seating for Friday’s exams are set (430 testing).

**LELAA** **–** No report

**LETA** **–** No report

**LRWA –** No report

**LWEA –** No report

Committee recommends removing LELAA and LETA from Association Reports section due to inactivity. Motion by Ronald Turner, Second by Joanne Massony. Motion Passed.

**8.) OLD BUSINESS**

Operator Justin Perkins, terminated from his job for falsifying Chlorine Residual samples. We need to invite him to the next Committee meeting to response.

We are also looking at operator Jordon Savoy that was accused of falsifying LDEQ records. He settled out of court. He attended additional training and reimbursed LDEQ the cost of their investigation. He will be invited to the next Committee meeting.

 **9.) NEW BUSINESS**

We have a new operator complaint from LDH. Looking at Chlorine residual sample results, they were all the same results. Mr. Leo Butler did not know how to use his chlorine meter. Motion made to invite Mr. Butler to the next Committee meeting. Motion by Barbara Featherston, Second by Ronald Turner. Motion passed.

New Conference Chair to be contacted to supply names for Dirk Barrios position due to his retirement.

**10.) COMMENTS FROM PUBLIC**

 None

**11.) NEXT MEETING DATE**

Next meeting will be July 16, 2019, 2:00pm, Lake Charles Civic Center, 900 Lakeshore Drive, Lake Charles, LA 70601

**12.) ADJOURNMENT**

Motion by Vern Breland to adjourn, Second by Ronald Turner. Motion was approved.